



Soledad Community
HEALTH CARE DISTRICT

AGENDA
MARCH 28, 2024

Agenda

SOLEDAD COMMUNITY HEALTH CARE DISTRICT
Regular Meeting of the Board of Directors
March 28, 2024 @ 4:00 p.m.

Board members and members of the public may attend this meeting in person at the District Office located at 612 Main Street, Soledad, Ca 93960 in the Creekside Room

1. Call to Order

2. Roll Call

Graig Stephens
Maggie Campa
Rosemary Guidotti
Anne Trebino
Michael Schell

3. Pledge of Allegiance

4. Reading of the District’s Mission Statement – To be read by a District Board Member
“To anticipate and provide services to meet the health care needs of the people we serve.”

5. President’s Welcome
Introductions and Welcome – Graig Stephens

6. Approval of Minutes Action
1. Special Meeting of February 28, 2024.

BOARD ACTION: _____

7. Approval of Minutes Action
1. Regular Meeting of February 29, 2024.

BOARD ACTION: _____

8. Public Comment
Members of the public are welcome to participate in the meetings of the Board. Comments of the public will be accepted during the Public Comment portion of the agenda. No action or comments will be taken by the Board on matters not on the agenda. Public comments on agenda items should be made at the time each item is considered. When the Board President recognizes a member of the public for oral comment, such comment shall be three (3) minutes or less, at the discretion of the Board President. We would like a calm presentation so that the importance of what you are presenting is not overshadowed by the manner of the presentation.

9. Outside District Audit Presentation – JWT & Associates, LLP – Nathan Doty, CPA, Partner, Presenter.
1. Audited Financial Statements for the Soledad Community Health Care District.
(Board will consider the approval of the Audited Financial Statements FYE June 30, 2023)

BOARD ACTION: _____

10. Communications Coordinator – Adriana Gonzalez

11. Treasurer’s Report –

- A. Review of Operating Entities and the District, Mr. Brent Green, CPA
Financial Statements (*Board will consider the approval of the Treasurer’s Report*)

BOARD ACTION: _____

12. Monthly Budget Review –

(Board will consider the approval of the monthly budget for the 2023-2024 fiscal year)

BOARD ACTION: _____

13. Resolution 2024-02 Soledad Community Health Care District Investment Policy -

BOARD ACTION: _____

14. Review of Bylaws of Soledad Community Health Care District –

BOARD ACTION: _____

15. Soledad Community Health Care District Public Records Request Policy –

BOARD ACTION: _____

16. Soledad Community Health Care District Brown Act Policy –

BOARD ACTION: _____

17. Soledad Community Health Care District Transparency Laws and Social Media Policy –

BOARD ACTION: _____

18. Establish Finance Committee –

BOARD ACTION: _____

19. Ballot for Election of LAFCO Commissioner – Special District Regular Member

BOARD ACTION: _____

20. District’s CEO Report – Ida Lopez Chan

- 1. LAFCO MSR Study
- 2. Accounts Payable Process
- 3. Eden Valley Update
- 4. Clinic Update
- 5. H.R. 7525

21. Adjournment to the next meeting

Regular District Board Meeting – Thursday, April 25, 2024 at 4:00 P.M.

Note: Requests for a disability related modification or accommodation, including auxiliary aids or services, in order to attend or participate in a meeting should be made to the District Recording Secretary during regular business hours at 831-678-2462. Notification received 47 hours before the meeting will enable the district to make reasonable accommodations. Open session meeting materials provided to the Board of Directors after the agenda packets are distributed are available at the office of the Recording Secretary located at 612 Main Street, Soledad, California.

**Soledad Community Health Care District
Special Meeting of the Board of Directors
February 28, 2024 @ 9:00 a.m.**

MINUTES

1. Call to order at 9:00 a.m. by President, Graig Stephens

2. Board of Directors Roll Call.

Directors Present: President, Graig Stephens
Vice President, Maggie Campa
Secretary, Rosemary Guidotti
Treasurer, Anne Trebino
Board Member, Michael Schell

Directors Absent: None

Staff Present: CEO, Ida Lopez Chan
District Recording Secretary, Sophie Piña

We have a Quorum

3. Pledge of Allegiance: Graig Stephens

4. Mission Statement: Rosemary Guidotti

5. President's Welcome: Graig Stephens

6. Public Comment: None

7. 2024 Strategic Plan - Michelle Slade Chief Strategist of C4 Consulting

8. Meeting Adjourned at 2:30p.m. – The board will reconvene on Thursday February 29, 2024 for a Regular District Board Meeting at 4:00p.m.

Prepared By: _____
Sophie Piña, District Board Secretary

Approved By: _____
Graig Stephens, Board President

**Soledad Community Health Care District
Regular Meeting of the Board of Directors
February 29, 2024 @ 4:00 p.m.**

MINUTES

1. Call to order at 4:02 p.m. by President, Graig Stephens

2. Board of Directors Roll Call.

Directors Present: President, Graig Stephens
Vice President, Maggie Campa
Secretary, Rosemary Guidotti
Treasurer, Anne Trebino
Board Member, Michael Schell

Directors Absent: None

Staff Present: CEO, Ida Lopez Chan
District Recording Secretary, Sophie Piña

District CPA: Brent Green

We have a Quorum

3. Pledge of Allegiance: Graig Stephens

4. Mission Statement: Rosemary Guidotti

5. President's Welcome: Graig Stephens

6. Approval of Minutes:

Motion: The board approved the minutes as mailed from the regular board meeting on January 25, 2024.

M/S: Campa/Trebino

Ayes: Stephens, Campa, Guidotti, Trebino, Schell

Nays: -

Abstain: -

Absent: -

Motion: Passed

7. Public Comment: A member of the public, who did not identify himself, handed recall paperwork to Directors Stephens and Trebino.

Wes White commented on transparency and would like for our meetings to be zoom available.

**Soledad Community Health Care District
Regular Meeting of the Board of Directors
February 29, 2024 @ 4:00 p.m.**

8. Outside District Audit Presentation JWT & Associates, LLP Nathan Doty, CPA –

Motion: The board approved to table the acceptance of the District Audit Report until the next board meeting so the board members had time to review.

M/S: Schell/Trebino

Ayes: Stephens, Campa, Guidotti, Trebino, Schell

Nays: -

Abstain: -

Absent: -

Motion: Passed

9. Treasurer's Report –

Motion: The board approved the Financial Statements for review for Operating Entities and the District.

M/S: Trebino/Guidotti

Ayes: Stephens, Campa, Guidotti, Trebino

Nays: - Schell

Abstain: -

Absent: -

Motion: Passed

10. Monthly Budget Review –

Motion: The board approved the monthly budget for the 2023-2024 fiscal year.

M/S: Trebino/Campa

Ayes: Stephens, Campa, Guidotti, Trebino, Schell

Nays: -

Abstain: -

Absent: -

Motion: Passed

11. Resolution 2024-01 Authorizing SCHCD to incur indebtedness and to execute documents in connection with a term loan from 1st Capital Bank. –

Motion: The board approved Resolution 2024-01

M/S: Campa/Guidotti

Ayes: Stephens, Campa, Guidotti, Trebino, Schell

Nays: -

Abstain: -

Absent: -

Motion: Passed

12. Communications Coordinator – Adriana shared all the events that have been happening at the district. The Tribune showcased two of our years of service staff members Olga Morales 25 years of service and Maria Morga 30 years of service. The staff lead an event where many staff members wore purple to show support to a local child with Moebius syndrome. On 2/7/24 our staff attended the Soledad Highschool career

**Soledad Community Health Care District
Regular Meeting of the Board of Directors
February 29, 2024 @ 4:00 p.m.**

fair and on 2/23/24 our staff also participated in a resource fair with the school district. The district celebrated Valentine's Day by treating the staff to a waffle bar in our very own Soda shop. King City High School ASB Students dropped off Valentines cards for our residents. We are in collaboration with a vendor who will be providing lavender towels for our residents. The towels promote relaxation and a positive healthcare experience to our residents. Adriana is working on board member biographies.

District's CEO Report – The staff attended their second leadership and development session. We recently signed an agreement with the Soledad Police Department and the Soledad Unified School District. This agreement will now allow us to have radios to communicate during emergencies. Ida continues working on partnerships. Ida is in discussion for a potential partnership with Maria Elena from Mujeres en Accion. There has been conversation about a grant that can help provide vaccines to the underserved. We are in discussion with Agrigator to team up with them again with future projects. Hartnell students have been doing their clinical rotation here at Eden Valley. Volunteers are now able to sign up on our website. This year we received \$3,640.00 from McGives, the funds will go towards the CPSP program at the clinic. SB 525 health care worker minimum wage is still under review with the governor. Susan reported the census for Eden Valley. As of today, the in-house census is 48 with 1 bed hold. We had a visit from CDPH for a self-report incident. Susan attended the resident council meeting and no complaints were reported. Eden Valley is in the survey window and staff continue to prepare for our annual survey.

13. Meeting Adjourned at 6:00p.m. – The board will reconvene on March 28, 2024 for a Regular District Board Meeting at 4:00p.m.

Prepared By: _____
Sophie Piña, District Board Secretary

Approved By: _____
Graig Stephens, Board President

Soledad Community Health Care District

Balance Sheet

As of February 29, 2024

	<u>29-Feb-24</u>	<u>28-Feb-23</u>	<u>Variance</u>
Assets			
Current Assets			
Cash & Cash Equivalents	2,577,046	1,329,160	1,247,886
Assets Limited as to Use - Current	105	105	-
Patient Accounts Receivable - Net	2,208,879	1,762,760	446,119
Other Receivables	50,107	90,295	(40,188)
Inventories	113,615	113,144	471
Prepaid Expenses & Deposits	212,237	164,288	47,949
	<u>5,161,989</u>	<u>3,459,752</u>	<u>1,702,237</u>
Fixed Assets:			
Buildings & Improvements	10,772,534	10,713,058	59,476
Equipment	3,027,243	3,027,243	-
Construction in Progress	-	148,315	(148,315)
	<u>13,799,777</u>	<u>13,888,616</u>	<u>(88,839)</u>
Accum Depr	(8,158,868)	(7,650,000)	(508,868)
	<u>5,640,909</u>	<u>6,238,616</u>	<u>(597,707)</u>
Total Assets	<u>10,802,898</u>	<u>9,698,368</u>	<u>1,104,530</u>
Liabilities:			
Current Liabilities:			
Accounts Payable	427,813	250,229	177,584
Accrued Payroll & Benefits	540,640	540,665	(25)
Estimated Third Party Settlements	4,464,424	1,509,305	2,955,119
1st Capital Bank - Line of Credit	-	250,000	(250,000)
Current Portion - Long-term Debt	147,351	135,832	11,519
	<u>5,580,228</u>	<u>2,686,031</u>	<u>2,894,197</u>
Long-Term Debt	<u>3,713,252</u>	<u>3,854,341</u>	<u>(141,089)</u>
Total Liabilities	<u>9,293,480</u>	<u>6,540,372</u>	<u>2,753,108</u>
Net Assets (Assets Minus Liabilities)	<u>1,509,418</u>	<u>3,157,996</u>	<u>(1,648,578)</u>
Summary of Net Assets			
Beginning of Year - July 1st	1,039,477	3,754,035	
Increase <Decrease> in Net Assets	469,941	(596,039)	
End of Period	<u>1,509,418</u>	<u>3,157,996</u>	
Number of Days of Cash on Hand	<u>70.06</u>	<u>36.13</u>	

Soledad Community Health Care District

Statement of Revenues, Expenses, and Changes in Net Assets

For the Eight Months Ended:

February 29, 2024

	<u>29-Feb-24</u>	<u>28-Feb-23</u>	<u>Variance</u>
Operating Revenues:			
Medical Services	15,117,359	13,512,223	1,605,136
Contractual Adjustments	(3,290,581)	(4,589,140)	1,298,559
Estimated PPS	(750,000)	-	(750,000)
	<u>11,076,778</u>	<u>8,923,083</u>	<u>2,153,695</u>
Other Operating Revenues	184,574	116,813	67,761
	<u>11,261,352</u>	<u>9,039,896</u>	<u>2,221,456</u>
Operating Expenses:			
Salaries & Wages	4,574,633	4,581,356	(6,723)
Professional Fees	2,829,640	2,112,409	717,231
Supplies	1,182,375	903,117	279,258
Employee Benefits	987,018	1,029,886	(42,868)
Utilities	274,437	264,800	9,637
Other Operating Expenses	251,012	193,226	57,786
Purchased Services	214,763	221,576	(6,813)
Insurance	206,580	182,886	23,694
Rents and Leases	33,066	28,038	5,028
	<u>10,553,524</u>	<u>9,517,294</u>	<u>1,036,230</u>
Operating Income <Loss> Before Depreciation	707,828	(477,398)	1,185,226
Less Depreciation	<u>(334,855)</u>	<u>(340,096)</u>	<u>5,241</u>
Operating Income <Loss> After Depreciation	372,973	(817,494)	1,190,467
Non-Operating Revenues <Expenses>			
District Property Tax Revenues	213,715	208,672	5,043
Grants & Contributions	120	147,750	(147,630)
Investment Income	1,834	447	1,387
Interest Expense	(118,701)	(135,414)	16,713
	<u>96,968</u>	<u>221,455</u>	<u>(124,487)</u>
Increase <Decrease> in Net Assets	<u><u>469,941</u></u>	<u><u>(596,039)</u></u>	<u><u>1,065,980</u></u>
Summary of Income by Operation			
Eden Valley Care Center	1,383,472	155,375	1,228,097
Clinic & Women's Health Center	(345,223)	(202,863)	(142,360)
District	(568,308)	(548,551)	(19,757)
	<u><u>469,941</u></u>	<u><u>(596,039)</u></u>	<u><u>1,065,980</u></u>
Other Items:			
Contractual Adjustments %	<u>26.73%</u>	<u>33.96%</u>	
Salaries to Gross Revenues	<u>30.26%</u>	<u>33.91%</u>	
Professional Fees to Gross Revenues	<u>18.72%</u>	<u>15.63%</u>	

Soledad Community Health Care District

Account Summaries

Description	29-Feb-24	28-Feb-23	Variance
Cash & Cash Equivalents:			
1st Capital Bank	1,572,918	974,855	598,063
Mechanics Bank	974,919	320,990	653,929
LAIF	16,613	16,066	547
US Bank	6,315	10,968	(4,653)
Petty Cash	6,281	6,281	-
Totals	2,577,046	1,329,160	1,247,886

Accounts Receivable			
Eden Valley - Net	1,871,419	963,246	908,173
Clinic - Net	337,460	799,514	(462,054)
Totals	2,208,879	1,762,760	446,119

Summary of Income by Month

July	163,884	(306,626)	
August	242,008	(446,273)	
September	206,954	(82,121)	
October	351,927	(58,172)	
November	101,229	(173,506)	
December	(3,848)	104,729	
January	82,873	(147,174)	
February	74,914	383,104	
March			
April			
May			
June			
Totals	1,219,941	(726,039)	1,945,980
Grants Received	-	130,000	
Estimated PPS	(750,000)	-	Favorable
	469,941	(596,039)	<Unfavorable>

Gross Revenues by Type

Medical Clinic	8,486,703	56.14%	
Medi-Cal	3,505,949	23.19%	52.87%
Medicare	2,445,717	16.18%	36.88%
Other	635,792	4.21%	9.59%
Private	43,198	0.29%	0.65%
Totals	15,117,359	100.00%	100.00%

Soledad Community Health Care District

Account Summaries

<u>Eden Valley Care Center by Dept</u>	<u>29-Feb-24</u>	<u>28-Feb-23</u>	<u>Variance</u>
Revenues - Net			
Medi-Cal	3,451,038	2,356,553	1,094,485
Medicare	2,920,971	1,532,764	1,388,207
Other Insurance	537,200	277,105	260,095
Private	45,921	241,876	(195,955)
Other Income	36,838	47,707	(10,869)
	<u>6,991,968</u>	<u>4,456,005</u>	<u>2,535,963</u>
Expenses:			
Medicare Certified Unit	1,702,104	1,528,881	173,223
General Administration	889,731	804,673	85,058
Nursing Administration	873,772	208,941	664,831
Dietary	532,086	327,150	204,936
Employee Benefits	381,503	383,164	(1,661)
Physical, Occupational & Speech Therapy	263,149	226,774	36,375
Activities, Education & Soda Shop	221,830	135,426	86,404
Housekeeping and Laundry	216,534	178,222	38,312
Medical Records, Central Supply, Pharmacy	197,425	121,826	75,599
Plant Operations & Maintenance	193,076	216,868	(23,792)
Taxes, Insurance, Depreciation, Interest	137,286	168,705	(31,419)
	<u>5,608,496</u>	<u>4,300,630</u>	<u>1,307,866</u>
Net Income <Loss>	<u>1,383,472</u>	<u>155,375</u>	<u>1,228,097</u>

<u>Eden Valley Care Center by Type</u>	<u>29-Feb-24</u>	<u>28-Feb-23</u>	<u>Variance</u>
Revenues - Net			
Medi-Cal	3,451,038	2,356,553	1,094,485
Medicare	2,920,971	1,532,764	1,388,207
Other Insurance	537,200	277,105	260,095
Private	45,921	241,876	(195,955)
Other Income	36,838	47,707	(10,869)
	<u>6,991,968</u>	<u>4,456,005</u>	<u>2,535,963</u>
Expenses:			
Salaries	2,731,339	2,510,545	220,794
Professional Fees	1,052,911	351,259	701,652
Supplies	638,013	286,280	351,733
Benefits	614,292	599,644	14,648
Utilities	191,534	191,608	(74)
Other Operating Expenses	143,318	83,106	60,212
Purchased Services	103,939	113,422	(9,483)
Insurance	88,046	113,830	(25,784)
Depreciation	45,104	50,936	(5,832)
	<u>5,608,496</u>	<u>4,300,630</u>	<u>1,307,866</u>
Net Income <Loss>	<u>1,383,472</u>	<u>155,375</u>	<u>1,228,097</u>

Soledad Community Health Care District

Account Summaries

<u>Soledad Medical Clinic / Women's Health Center</u>	<u>29-Feb-24</u>	<u>28-Feb-23</u>	<u>Variance</u>
Revenues - Net			
Gross Revenues	8,486,703	9,131,867	(645,164)
Contractual Adjustments	(4,365,055)	(4,617,082)	252,027
Other Revenues	20,833	200,929	(180,096)
	<u>4,142,481</u>	<u>4,715,714</u>	<u>(573,233)</u>
Expenses:			
Salaries	1,354,031	1,625,099	(271,068)
Professional Fees	851,875	974,157	(122,282)
Doctors	802,866	680,740	122,126
Supplies	529,342	607,561	(78,219)
Employee Benefits	297,775	376,743	(78,968)
Depreciation	289,478	288,168	1,310
Interest Expense	118,701	135,414	(16,713)
Utilities	82,903	73,191	9,712
Purchased Services	57,422	40,987	16,435
Insurance	54,454	53,312	1,142
Other Operating Expenses	48,857	63,205	(14,348)
	<u>4,487,704</u>	<u>4,918,577</u>	<u>(430,873)</u>
Net Income <Loss>	<u>(345,223)</u>	<u>(202,863)</u>	<u>(142,360)</u>

<u>Summary of Income by Month</u>	<u>February</u>	<u>Jul - Jan</u>	<u>Total</u>
Eden Valley Care Center	188,504	1,240,072	1,428,576
Soledad Medical Clinic / Women's Health Center	44,882	649,373	694,255
District	<u>(116,614)</u>	<u>(451,421)</u>	<u>(568,035)</u>
Sub-Total	116,772	1,438,024	1,554,796
Estimated PPS	-	(750,000)	(750,000)
Depreciation	<u>(41,858)</u>	<u>(292,997)</u>	<u>(334,855)</u>
Totals	<u>74,914</u>	<u>395,027</u>	<u>469,941</u>

Soledad Community Health Care District

Account Summaries

Summary of Cash Flows:

Cash Flows for the Eight Months Ended:

Increase <Decrease> in Net Assets	469,941
Add: Increase in Third Party Settlement (Current Year)	750,000
Depreciation	334,855
Increase in Accounts Payable	50,333
Less: Decrease in Accrued Payroll	(35,679)
Increase in Prepaids	(80,391)
Payment of Long-Term Debt	(85,077)
Payment of Third Party Settlement	(174,394)
Increase in Accounts Receivable	(212,044)
Decrease in Line of Credit	<u>(250,000)</u>
Increase <Decrease> in Cash	<u>767,544</u>

SOLEDAD COMMUNITY HEALTH CARE DISTRICT**Budget to Actual Summary**

Operating Budget FY 2023-2024

February 29, 2024

	<u>Total Budget YTD</u>	<u>Total Actual YTD</u>	<u>Eden Valley Actual YTD</u>	<u>Clinic Actual YTD</u>	<u>District Actual YTD</u>
Operational Revenues:					
Gross Patient Revenues	15,675,040	15,117,359	6,630,656	8,486,703	-
Contractual Adjustments	(5,377,435)	(4,040,581)	324,474	(4,365,055)	-
Other Operating Revenues	111,490	184,574	36,829	19,707	128,038
	<u>10,409,095</u>	<u>11,261,352</u>	<u>6,991,959</u>	<u>4,141,355</u>	<u>128,038</u>
Operational Expenditures:					
Salaries	5,286,120	4,574,632	2,731,339	1,354,031	489,262
Professional Fees	2,120,935	2,829,641	1,052,911	1,654,741	121,989
Employee Benefits	1,060,595	987,018	614,292	297,775	74,951
Supplies	939,470	1,182,375	638,013	529,342	15,020
Utilities	273,800	274,437	191,534	82,903	-
Insurance & Taxes	216,565	226,327	92,181	70,067	64,079
Purchased Services	215,870	214,763	103,939	57,422	53,402
Other Operating Expenses	152,265	231,265	127,099	28,774	75,392
Rents & Leases	31,395	33,066	12,084	4,470	16,512
	<u>10,297,015</u>	<u>10,553,524</u>	<u>5,563,392</u>	<u>4,079,525</u>	<u>910,607</u>
Gross Margin	<u>112,080</u>	<u>707,828</u>	<u>1,428,567</u>	<u>61,830</u>	<u>(782,569)</u>
General & Administrative					
Allocation of District Expenditures	-	-	546,364	364,243	(910,607)
Depreciation	332,985	334,855	45,104	289,478	273
Total General & Administrative	<u>332,985</u>	<u>334,855</u>	<u>591,468</u>	<u>653,721</u>	<u>(910,334)</u>
Net Margin	<u>(220,905)</u>	<u>372,973</u>	<u>837,099</u>	<u>(591,891)</u>	<u>127,765</u>
Other Income <Expenditure>					
Property Tax Revenues	272,170	213,715	-	-	213,715
Grants and Contributions	177,835	120	-	-	120
Investment Income	1,565	1,834	9	1,126	699
Interest Expense	(164,000)	(118,701)	-	(118,701)	-
	<u>287,570</u>	<u>96,968</u>	<u>9</u>	<u>(117,575)</u>	<u>214,534</u>
Net Surplus <Deficit>	<u>66,665</u>	<u>469,941</u>	<u>837,108</u>	<u>(709,466)</u>	<u>342,299</u>

SOLEDAD COMMUNITY HEALTH CARE DISTRICT

Eden Valley Care Center - Budget to Actual

Operating Budget FY 2023-2024

February 29, 2024

	<u>Eden Valley Care Center</u>	<u>8 Months Budget YTD</u>	<u>8 Months Actual YTD</u>	<u>Variance</u>
Operational Revenues:				
Gross Patient Revenues	8,915,050	5,943,370	6,630,656	687,286
Contractual Adjustments	333,850	222,565	324,474	101,909
Other Operating Revenues	81,745	54,495	36,829	(17,666)
	<u>9,330,645</u>	<u>6,220,430</u>	<u>6,991,959</u>	<u>771,529</u>
Operational Expenditures:				
Salaries	4,532,775	3,021,850	2,731,339	290,511
Professional Fees	449,400	299,600	1,052,911	(753,311)
Supplies	600,200	400,135	638,013	(237,878)
Employee Benefits	962,370	641,580	614,292	27,288
Utilities	283,400	188,935	191,534	(2,599)
Other Operating Expenses	113,800	75,865	127,099	(51,234)
Purchased Services	130,500	87,000	103,939	(16,939)
Insurance & Taxes	184,000	122,665	92,181	30,484
Rents & Leases	18,000	12,000	12,084	(84)
	<u>7,274,445</u>	<u>4,849,630</u>	<u>5,563,392</u>	<u>(713,762)</u>
Gross Margin	<u>2,056,200</u>	<u>1,370,800</u>	<u>1,428,567</u>	<u>57,767</u>
General & Administrative				
Allocation of District Expenditures	827,100	551,400	546,364	5,036
Depreciation	65,700	43,800	45,104	(1,304)
Total General & Administrative	<u>892,800</u>	<u>595,200</u>	<u>591,468</u>	<u>3,732</u>
Net Margin	<u>1,163,400</u>	<u>775,600</u>	<u>837,099</u>	<u>61,499</u>
Other Income <Expenditure>				
Grants and Contributions	15,000	10,000	-	(10,000)
Investment Income	-	-	9	9
	<u>15,000</u>	<u>10,000</u>	<u>9</u>	<u>(9,991)</u>
Net Surplus <Deficit>	<u>1,178,400</u>	<u>785,600</u>	<u>837,108</u>	<u>51,508</u>

SOLEDAD COMMUNITY HEALTH CARE DISTRICT

Medical Clinic - Budget to Actual

Operating Budget FY 2023-2024

February 29, 2024

	<u>Medical Clinic Womens Health</u>	<u>8 Months Budget YTD</u>	<u>8 Months Actual YTD</u>	<u>Variance</u>
Operational Revenues:				
Gross Patient Revenues	14,597,500	9,731,670	8,486,703	(1,244,967)
Contractual Adjustments	(8,400,000)	(5,600,000)	(4,365,055)	1,234,945
Other Operating Revenues	75,500	50,330	19,707	(30,623)
	<u>6,273,000</u>	<u>4,182,000</u>	<u>4,141,355</u>	<u>(40,645)</u>
Operational Expenditures:				
Professional Fees	2,582,000	1,721,335	1,654,741	66,594
Salaries	2,461,600	1,641,065	1,354,031	287,034
Supplies	796,125	530,750	529,342	1,408
Employee Benefits	534,150	356,100	297,775	58,325
Utilities	127,300	84,865	82,903	1,962
Insurance & Taxes	116,850	77,900	70,067	7,833
Purchased Services	118,300	78,870	57,422	21,448
Other Operating Expenses	46,600	31,065	28,774	2,291
Rents & Leases	9,650	6,435	4,470	1,965
	<u>6,792,575</u>	<u>4,528,385</u>	<u>4,079,525</u>	<u>448,860</u>
Gross Margin	<u>(519,575)</u>	<u>(346,385)</u>	<u>61,830</u>	<u>408,215</u>
General & Administrative				
Allocation of District Expenditures	551,400	367,600	364,243	3,357
Depreciation	432,275	288,185	289,478	(1,293)
Total General & Administrative	<u>983,675</u>	<u>655,785</u>	<u>653,721</u>	<u>2,064</u>
Net Margin	<u>(1,503,250)</u>	<u>(1,002,170)</u>	<u>(591,891)</u>	<u>410,279</u>
Other Income <Expenditure>				
Grants and Contributions	241,750	161,170	-	(161,170)
Investment Income	1,600	1,065	1,126	61
Interest Expense	(246,000)	(164,000)	(118,701)	45,299
	<u>(2,650)</u>	<u>(1,765)</u>	<u>(117,575)</u>	<u>(115,810)</u>
Net Surplus <Deficit>	<u>(1,505,900)</u>	<u>(1,003,935)</u>	<u>(709,466)</u>	<u>294,469</u>

SOLEDAD COMMUNITY HEALTH CARE DISTRICT

District - Budget to Actual

Operating Budget FY 2023-2024

February 29, 2024

	<u>District</u>	<u>8 Months Budget YTD</u>	<u>8 Months Actual YTD</u>	<u>Variance</u>
Operational Revenues:				
Gross Patient Revenues	-	-	-	-
Contractual Adjustments	-	-	-	-
Other Operating Revenues	10,000	6,665	128,038	121,373
	<u>10,000</u>	<u>6,665</u>	<u>128,038</u>	<u>121,373</u>
General & Administrative (District)				
Salaries	934,810	623,205	489,262	133,943
Professional Fees	150,000	100,000	121,989	(21,989)
Other Expenses	68,000	45,335	75,392	(30,057)
Employee Benefits	94,375	62,915	74,951	(12,036)
Insurance	24,000	16,000	64,079	(48,079)
Purchased Services	75,000	50,000	53,402	(3,402)
Rents & Leases	19,440	12,960	16,512	(3,552)
Supplies	12,875	8,585	15,020	(6,435)
	<u>1,378,500</u>	<u>919,000</u>	<u>910,607</u>	<u>8,393</u>
Gross Margin	<u>(1,368,500)</u>	<u>(912,335)</u>	<u>(782,569)</u>	<u>129,766</u>
General & Administrative				
Allocation of District Expenditures	(1,378,500)	(919,000)	(910,607)	(8,393)
Depreciation	1,500	1,000	273	727
Total General & Administrative	<u>(1,377,000)</u>	<u>(918,000)</u>	<u>(910,334)</u>	<u>(7,666)</u>
Net Margin	<u>8,500</u>	<u>5,665</u>	<u>127,765</u>	<u>122,100</u>
Other Income <Expenditure>				
Property Taxes	408,250	272,170	213,715	(58,455)
Grants and Contributions	10,000	6,665	120	(6,545)
Investment Income	750	500	699	199
	<u>419,000</u>	<u>279,335</u>	<u>214,534</u>	<u>(64,801)</u>
Net Surplus <Deficit>	<u>427,500</u>	<u>285,000</u>	<u>342,299</u>	<u>57,299</u>

RESOLUTION NO. 2024-02

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE
SOLEDAD COMMUNITY HEALTH CARE DISTRICT
ADOPTING A STATEMENT OF INVESTMENT POLICY**

WHEREAS, the Legislature of the State of California has declared that the deposit and investment of public funds by local officials and local agencies is an issue of statewide concern (California Government Code Sections 53600.6 and 53630.1); and

WHEREAS, the Board of Directors (the “Board”) of the Soledad Community Health Care District (the “District”) may invest surplus monies not required for the immediate necessities of the District in accordance with the provisions of California Government Code Sections 16429.1 and 53600 *et seq.*; and

WHEREAS, pursuant to California Government Code Section 53646, the District may annually approve at a public meeting a Statement of Investment Policy prepared by the Chief Executive Officer of the District; and

WHEREAS, the Board has been presented with a Statement of Investment Policy, attached hereto as Exhibit A and incorporated by reference; and

WHEREAS, the Board, with the aid of its staff, has reviewed the Statement of Investment Policy and now wishes to approve the same and provide for delegation of authority.

NOW, THEREFORE, BE IT RESOLVED, DETERMINED, AND ORDERED by the Board of Directors of the Soledad Community Health Care District as follows:

1. The above recitals are true and correct, and the Board of the District so finds and determines.
2. The Statement of Investment Policy, as provided in Exhibit A hereto, is hereby approved and adopted.
3. The District hereby delegates management responsibility of the District’s investment program to the Chief Executive Officer of the District for a one-year period.
4. The Chief Executive Officer of the District may establish accounts and funds for the purposes described in the Policy.
5. This Resolution shall take effect immediately after its adoption on the date hereof.

PASSED, APPROVED, AND ADOPTED by the Soledad Community Health Care District this ____ day of _____ 2024, by the following vote:

AYES: _____

NOES: _____

ABSTAIN: _____

ABSENT: _____

By: _____
Graig Stephens,
President of the Board

ATTEST:

By: _____
Rosemary Guidotti,
Secretary to the Board

EXHIBIT A
SOLEDAD COMMUNITY HEALTH CARE DISTRICT
INVESTMENT POLICY

[ATTACH]

Soledad Community Health Care District
Investment Policy

Section 1. Purpose

The purpose of this investment policy (the “Policy”) is to provide guidelines for the prudent investment of the Soledad Community Health Care District’s (the “District”) surplus monies not required for the immediate necessities of the District in accordance with federal, state, and other legal requirements, including applicable portions of California Government Code Sections 53600 through 53686.

Section 2. Scope

This Policy applies to the investment of all District funds, excluding CalPERS, OPEB trusts, the investment of employees’ deferred compensation funds, and bond/debt proceeds invested pursuant to their bond documents. Proceeds of any debt/bond issuance shall be invested in accordance with the permitted investment provisions of their specific bond documents.

Section 3. Prudence

Investments shall be made with judgment and care, under circumstances then prevailing, including, but not limited to, the general economic conditions and anticipated needs of the District, which persons of prudence, discretion, and intelligence exercise in the management of their own affairs. The standard of prudence to be used by investment officials shall be the “prudent investor” standard (California Government Code Section 53600.3). Investment officers acting in accordance with written procedures and the Policy and exercising due diligence shall be relieved of personal responsibility for an individual security’s credit risk or market price changes, provided deviations from expectations are reported in a timely fashion and appropriate action is taken to control adverse developments.

Section 4. Objectives

As specified in California Government Code Section 53600.5, when investing, reinvesting, purchasing, acquiring, exchanging, selling and managing funds of the District, the objectives, in priority order, of the investment activities shall be:

a. Safety. Safety of principal is the primary objective of the Policy. Investments of the District shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio.

b. Liquidity. The investment portfolio of the District will remain sufficiently liquid to enable the District to meet all operating requirements that might be reasonably anticipated and to meet its cash flow requirements.

c. Return on Investments. The investment portfolio of the District shall be designed with the objective of attaining a return, taking into account the investment risk constraints and the cash flow characteristics of the portfolio. The objective of maximizing return on investments should be done only after ensuring safety and liquidity.

Section 5. Delegation of Authority

Authority to manage the investment program is derived from California Government Code Section 53600, *et seq.* Pursuant to Government Code Section 53607, management responsibility for the investment program is hereby delegated to the Chief Executive Officer of the District. Such delegation of authority is for a one-year period and may be renewed annually by the Board of Directors of the District (the “Board”). Pursuant to Government Code Section 53607, as long as the aforementioned delegation authority is renewed, the Chief Executive Officer shall submit a monthly investment report of transactions to the Board as provided herein. The Chief Executive Officer may establish accounts and funds in the name of the District for the purposes described herein.

The Board may also delegate day-to-day investment decision making and execution authority to an investment advisor. The advisor shall follow the Policy herein and such other written instructions as are provided.

Section 6. Ethics and Conflicts of Interest

Investment officials and employees involved in the investment process shall refrain from personal business activities that could conflict with the proper execution and management of the investment program, or which could impair their ability to make impartial decisions. Investment officials shall disclose any personal financial/investment positions that could be related to the performance of the District’s investment portfolio. Employees and investment officials shall refrain from undertaking personal investment transactions with the same individual with whom business is conducted on behalf of the District.

Section 7. Authorized Financial Institutions and Dealers

The Chief Executive Officer of the District may maintain a list of financial institutions, selected on the basis of credit worthiness, financial strength, experience and minimal capitalization authorized to provide investment services. In addition, a list may also be maintained of approved security brokers/dealers selected by credit worthiness who are authorized to provide investment and financial advisory services in the State of California. No public deposit shall be made except in a qualified public depository as established by state laws.

Section 8. Authorized and Suitable Investments

District funds may be invested as authorized by California Government Code Sections 16429.1, 53601 and 53601.8, and subject to the limitations and conditions of California Government Code Section 53600 *et seq.* Bond proceeds shall be invested in securities permitted by the applicable bond documents.

Section 9. Collateralization

Collateral must be held by a third-party trustee and valued on a monthly basis. The percentage of collateralization on repurchase and reverse repurchase agreements will adhere to the amount required under California Government Code Section 53601(j)(2). The percentage of collateralization on active or inactive deposits will adhere to the amounts required under California Government Code Section 53652.

Section 10. Safekeeping and Custody

All securities purchased or acquired shall be delivered to the District by book entry, physical delivery or by third-party custodial agreement as required by California Government Code Section 53601.

Section 11. Diversification

The District will diversify its investments by security type and institution. It is the policy of the District to diversify its investment portfolio. Assets shall be diversified to eliminate the risk of loss resulting from overconcentration of assets in a specific maturity, a specific issuer, or a specific class of securities.

Section 12. Reporting

In compliance with Government Code Section 53607, and so long as authority has been delegated to the Chief Executive Officer pursuant to Section 5 herein, the Chief Executive Officer shall prepare a monthly investment report within thirty (30) days following the end of each month to be reported to the Board. The report will include a management summary that provides an analysis of the status of the current investment portfolio and the individual transactions executed over the last month, including all transactions for that month related to the investment or reinvestment of District funds and all sales and exchanges of securities.

Section 13. Investment Policy Adoption

The Policy shall be adopted by resolution of the Board. The Policy shall be reviewed on an annual basis, and the Chief Executive Officer may annually render to the Board a statement of investment policy, which the Board must consider at a public meeting. Any modifications to this Policy must be considered and approved by the Board at a public meeting.

BYLAWS

OF

SOLEDAD COMMUNITY HEALTH CARE DISTRICT

(Amended and Restated by Action of Board of Directors March [], 2024)

ARTICLE I PRINCIPAL OFFICE

- 1.1 Principal Office. The principal office of Soledad Community Health Care District (“District”) shall be located at 612 Main Street, Soledad, California, 93960.

ARTICLE II PURPOSES

- 2.1 Organization. The District is organized and operated pursuant to Division 23 of the California Health and Safety Code, known as the Local Health Care District Law.
- 2.2 Purpose. The District exists for purposes related to community health needs and for the following general purposes:
- 2.2.1 Encourage competent health care at reasonable cost.
 - 2.2.2 Attract qualified and competent health care practitioners to the District.
 - 2.2.3 Oversee sound organizational methods and efficient financial management.
 - 2.2.4 To do any and all other acts necessary to carry out the provisions of the Local Health Care District Law, codified at California Health & Safety Code 32000, et seq.
- 2.3 Dedication. The District is irrevocably dedicated to hospital, scientific, and educational purposes, and fully empowered to receive and administer funds for the attainment of these objectives, all in accordance with the purpose and powers set forth in the Local Health Care District Law.

ARTICLE III TITLE TO PROPERTY

- 3.1 Authority of Board. The title, direction, and control of all property owned by the District is vested in the Board of Directors (“Board”), and the signatures of the President and the Secretary as authorized shall constitute the proper authority for the purchase or sale of property, or for the investment of other disposal of trust funds which are subject to the control of the District. The Board may, by resolution, authorize other or different signatories if it determines that such authorization is necessary.

ARTICLE IV SURPLUS REVENUE

- 4.1 Profit or Gain. There shall be no contemplation of profit or pecuniary gain, and no distribution of profits to any individual, under any guise whatsoever, nor shall there be any distribution of assets or surpluses to any individual on the dissolution of this District.

- 4.2 Disposition of Surplus Revenue. Should the operation of the District result in a surplus of revenue over expenses, such surplus may be used and dealt with by the Board of Directors as they determine within the limits of the Local Health Care District Law and these Bylaws.

ARTICLE V SCOPE OF BYLAWS

- 5.1 Definition. These Bylaws shall be known as the District Bylaws, and shall govern the Soledad Community Health Care District, its Board of Directors, and all of its affiliated and subordinate organizations and groups.
- 5.2 Delegation. The Board of Directors may delegate certain powers as appropriate and in accordance with the Local Health Care District Law. No assignment, referral or delegation of authority by the Board of Directors shall preclude the Board of Directors from exercising the authority required to meet its responsibilities for operation of the District. The Board of Directors shall retain the right to rescind any such delegation.

ARTICLE VI POWERS OF DISTRICT

- 6.1 Powers. The District shall have and exercise the powers set forth in Section 32121 of the California Health and Safety Code.

ARTICLE VII DIRECTORS

- 7.1 Qualification and Number. The Board of Directors shall consist of five (5) members, each of whom shall be a registered voter residing in the District. Members shall be elected by the registered voters residing in the District, pursuant to Health and Safety Code Section 32100 and following. Terms shall be set in accordance with the Local Health Care District Law and California Uniform District Election Law.
- 7.2 The Brown Act. The District shall cause each Board member and any person elected to serve as a member of the Board who has not assumed the duties of office to receive a copy of California Government Code Sections 54950-54962, known as the Ralph M. Brown Act.
- 7.3 Duties. Duties of individual Board members include, but are not necessarily limited to:
- 7.3.1 Attend board meetings.
 - 7.3.2 Attend meetings of committees to which the member is assigned.
 - 7.3.3 Relate community input to the Board.
 - 7.3.4 Represent the District in a positive and effective manner in public forums.
 - 7.3.5 As appropriate, be politically active on behalf of the District and its interests and needs.
 - 7.3.6 Learn enough details about health care services so that a Board member can effectively question reports of both institutional managers and the professional staff and evaluate the answers.

- 7.3.7 Accept and fulfill reasonable assignments from the President of the Board.
 - 7.3.8 Participate in the orientation of new Board members, if requested.
 - 7.3.9 Become familiar with the provisions of Government Code Sections 54950- 54962, known as the Ralph M. Brown Act.
 - 7.3.10 All powers of the Board of Directors, which are not restricted by statute, may be delegated by an employment agreement, policies, and by direction of the Board to the Chief Executive Officer or to others employed by or with responsibilities to the District, to be exercised in accordance with that delegation.
- 7.4 Vacancies and Removal of Directors. If a Board member is absent from three (3) consecutive regular meetings, or from three (3) of any five (5) consecutive meetings of the Board, the Board may, by resolution, declare that a vacancy on the Board exists.
- 7.4.1 Filling Vacancies. Vacancies so created or vacancies created by other means, such as resignation, death, or moving out of the boundaries of the District, shall be filled by the methods provided by law.
- 7.5 Compensation. The members of the Board each shall be reimbursed for actual necessary travel and incidental expenses incurred in the performance of the official business of the District as approved by the Board and shall receive such compensation as approved by the Board in accordance with the Local Health Care District Law.
- 7.6 Conflict of Interest. No Board member shall realize economic gain from an action of the Board in which that Board member participated. Board members shall be required to follow the Conflict of Interest Code adopted by the Board of Directors.

ARTICLE VIII MEETINGS OF DIRECTORS

- 8.1 Regular Meetings. Regular meetings of the Board shall be held monthly on the last Thursday of each month at 4 p.m. at the offices of Eden Valley Care Center, 612 Main Street, Soledad, CA 93960. The Board may from time to time, by majority vote, change the time and place of a regular meeting.
- 8.2 Agenda. The District shall post an agenda complying with Government Code Section 54954.2 at least 72 hours prior to a regular meeting.
- 8.3 Adjournment. If all members of the Board are absent from a regular meeting, the Board clerk shall declare the meeting adjourned to a stated time and place. The Board clerk shall cause a notice of adjournment to be posted within 24 hours after the adjournment. He/she shall also cause a written notice of adjournment to be mailed to each Board member at least 24 hours before the time and date to which the meeting is adjourned.
- 8.4 Special Meetings. Special meetings of the Board may be called by the President of the Board or by three (3) directors. The District shall deliver a written notice of a special meeting to all Board members at least 24 hours before the time of the meeting as specified in the notice. The District

shall post the notice of the special meeting at least 24 hours prior to the special meeting in a location that is freely accessible to members of the public. This 24 hour notice requirement shall not apply in an “emergency situation” as defined in California Government Code Section 54956.5.

- 8.5 Quorum. For regular and special meetings of the Board, a quorum shall be three (3) members.
- 8.6 Majority Vote. All actions of the Board shall be taken by majority, consisting of at least three (3) of the Board members. No action shall be taken by the Board, however, by secret ballot, whether preliminary or final.
- 8.7 Public Meetings. All meetings of the Board, whether regular, special or adjourned, shall be open and public, except as may be allowed for closed sessions under the Brown Act, and all persons shall be permitted to attend any meeting, unless otherwise provided by law. Public testimony on a particular issue shall be limited to a maximum of three (3) minutes for each individual speaker for each issue. The Board may, however, at its discretion, allow for more time if deemed appropriate or necessary.
- 8.8 Minutes. A record of proceedings of all public meetings of the Board shall be kept on file.

ARTICLE IX OFFICERS

- 9.1 Positions. The officers of the Board shall be a President, a Vice President, a Secretary and Treasurer.
- 9.2 Election of Officers. The Board of Directors shall, at their January meeting, subsequent to the Health Care District General Elections, elect the officers from among its own members.
- 9.3 Term of Office. Officers are elected for a period of two (2) years and shall serve until a successor is elected. No board member shall serve more than four (4) consecutive terms in the same office.
- 9.4 Duties.
 - 9.4.1 President. The President shall:
 - 9.4.1.1 Preside over all meetings of the Board of Directors.
 - 9.4.1.2 Sign as President and jointly with other officers as appropriate, and execute in the name of the district, contract, conveyances, and other written instruments which have been authorized by the Board of Directors.
 - 9.4.1.3 Appoint chairperson and members of board committees.
 - 9.4.2 Vice President. The Vice President shall in the event of death, absence or other inability of the President, exercise all the powers and perform all the duties herein given to or imposed upon, the President.
 - 9.4.3 Secretary. The Secretary shall, with the assistance of District staff, maintain accurate and complete minutes of all meetings, call meetings on order of the President, attend to all

correspondence, execute contracts and conveyances and all other instruments in writing, and perform such other duties as ordinarily pertained to this office.

9.4.4 Treasurer. The District shall establish its own treasury and shall appoint a Treasurer charged with the safekeeping and dispersal of the funds in the treasury of the District. The Board Treasurer may rely on District staff to assist with the duties of Board Treasurer.

9.4.5 Chief Executive Officer. The Board of Directors shall employ and discharge the Chief Executive Officer and shall specify terms and conditions of the person's employment. The performance of the Chief Executive Officer will be evaluated on an annual basis by the Board based on performance criteria established from time to time by the Board. The Chief Executive Officer shall be responsible for the overall management of the District and has the necessary and full authority to effect this responsibility subject to the Board of Director's oversight, any policies and directives issued by the Board of Directors. The Chief Executive Officer is responsible for the management of the District and all of its departments and activities. The Chief Executive Officer is responsible for the retention, performance, and continued employment of the District's staff.

9.5 Vacancies and Removal of Board Officers.

9.5.1 Vacancy. Vacancy in any Board office shall be filled by a vote of the majority of the Board as soon as is reasonably possible.

9.5.2 Removal. Officers may be removed by vote of three (3) board members for failure to perform the duties of the office or for malfeasance in office.

ARTICLE X COMMITTEES OF THE BOARD

10.1 General Provisions.

10.1.1 Committees of the Board shall be standing or ad hoc. The committee members and chair shall be voted on by the Board.

10.1.2 All committees shall be advisory to the Board unless otherwise specified by the Board, whose purpose and progress shall be periodically reviewed by the Board.

10.1.3 Each Committee, Standing or Ad Hoc, shall be assigned two (2) District Directors, one of whom shall be the committee chair. Non-District Board Directors ("Community Members") may be appointed as advisory members of the committee, and they will serve without a vote. Community Members may be recommended to the District Board Chair by the Committee Chair, or any other source within the District or the community. Proposed Community Members shall be residents of the District, and shall be interviewed by the Board or Committee Chair, or both, and shall submit a curriculum vitae for Board review. The Board will act upon the recommendation for appointment coming from the Board Chair for a term subject to annual renewal when Committee appointments are approved as provided in Section 10.1.2 above. Upon appointment and upon any annual renewal of appointment, Community Members shall submit a Conflict of Interest

Disclosure Statement to the District. The Board Chair shall be an ex officio member of Standing Committees, but may vote only if an actual member of the committee.

10.1.4 Each District Director member of a committee shall be entitled to vote on the committee.

10.1.5 The committees shall be assisted by staff and consultants to the District in the manner set forth by policies and procedures of the Board.

10.2 Standing Committees. Standing Committees of the Board shall be the following: Finance Committee. Standing Committees shall hold meetings at times as agreed by the committee members or as directed by the Board, but no less than quarterly, unless otherwise set forth in these Bylaws. At a Standing Committee meeting a quorum shall be two of the two District Board committee members. If only one District Board committee member is present, a record of the proceedings shall be kept, but no action may be taken. There shall be a Standing Committee meeting agenda and packet, which shall be prepared in advance and distributed to Committee members in accordance with the Brown Act.

10.2.1 Finance Committee.

10.2.1.1 The Finance Committee, with the advice of the District chief executive officer and chief financial officer, is responsible for:

- (a) Recommending financial policies, goals and budgets that support the mission, values and strategic goals of the District;
- (b) Reviewing the District's financial performance against its goals, budgets, long term trends and industry benchmarks;
- (c) Recommending to the Board policies governing investments and pension plans; and
- (d) Reviewing and recommending the annual budget at the end of each fiscal year for

10.2.1.2 The Finance Committee shall meet at least four (4) times a year, or when necessary at the call of the committee chairperson.

10.3 Ad Hoc Committees. Ad Hoc Committees may be established by a majority vote of the Board, for special, defined tasks. Each Ad Hoc Committee shall limit its activities to the accomplishment of the task for which it was established, and upon completion of that task, the Ad Hoc Committee shall be discharged by the Board. The Board shall determine the number of members for Ad Hoc Committees which shall include a maximum of two (2) District Board Directors. All Ad-Hoc Committees' purpose and progress shall be reviewed annually by the Board.

ARTICLE XI INDEMNIFICATION

11.1 Indemnification of Directors and Officers. Directors and officers shall be indemnified to the full extent permitted by law against all claims, liabilities and expenses incurred as a result of an action by the Board, except in the instance of willful misconduct in the performance of duties as a director or officer.

ARTICLE XII GENERAL PROVISIONS

- 12.1 Execution of Contracts. The Board, except as otherwise provided in these Bylaws, may authorize any officer or officers, agent or agents, to enter into any contract, to execute any contract or to execute any instrument in the name of and on behalf of the District.
- 12.2 Seal. The District shall have a seal and may alter said seal at its pleasure.
- 12.3 Fiscal Year. The fiscal year of the District shall commence on the first day of July of each year and shall end on the last day of June of each year.
- 12.4 Annual Audit. The affairs and financial condition of the District shall be audited annually at the end of each fiscal year by a Certified Public Accountant selected by the board and a written report of such audit and appropriate financial statements submitted to the Board. Additional audits may be authorized as considered necessary or desirable by the Board.
- 12.5 Review of Bylaws. The Bylaws of the Board should be reviewed at least every two (2) years and revised as necessary.
- 12.6 Amendment. These Bylaws may be amended at any properly noticed meeting of the Board by a majority of three (3) Board members.
- 12.7 Adoption. Adoption of Bylaws shall be by a majority of three (3) Board members, at any properly noticed meeting of the Board.

CERTIFICATION BY SECRETARY

I am the duly elected Secretary of the Board of Directors of Soledad Community Health Care District. I hereby certify that the attached Bylaws are a true and correct copy of the Bylaws of the District with all amendments thereto effective March _____, 2024.

Rosemary Guidotti, Secretary
Board of Directors
Soledad Community Health Care District

POLICY TITLE: Public Records Request Act

PUBLIC RECORDS REQUEST

2425.1 Purpose:

The purpose of this policy is to ensure compliance with the California Public Records Act - Government Code Section 7920.000 et seq.

2425.2 Scope:

This policy applies to all requests for inspection of and/or access to copies of Soledad Community Health Care District (SCHCD) documents to which the public has a right to access.

2425.3 Definitions:

- A. "Act" means the California Public Records Act (Government Code §7920.000 et seq.)
- B. "Requester" means a person submitting a PRA Request requesting inspection or copies of a Public Record.
- C. "PRA Request" means a request in any form, and containing the information set forth in Paragraph C of these Procedures, for inspection or copies of a public record.
- D. "Guidelines" means the "Guidelines for Accessibility of the Public Records of the Soledad Community Health Care District".
- E. "Person" includes any natural person, corporation, partnership, firm or association.
- F. "Procedures" means the procedures set forth in this document.
- G. "Public Records" includes any Writing containing information relating to the conduct of the business of the District prepared, owned, used or retained by the District regardless of physical form of characteristics. Public records shall also include any Writings relating to the conduct of the business of the District that may be stored on personal devices or accounts of District officers or employees.
- H. "Writing" means handwriting, typewriting, printing, photo stating, photographing, and every other means of recording upon any form of communication or representation, including letters, words, pictures, sounds or symbols, or combination thereof, and all papers, maps, magnetic or paper tapes, photographic films and prints, discs, and other documents. Writing includes computer files and records excluding software developed by the District.

2425.4 Procedure:

A. PRA Request: District staff shall encourage, but not require, any person desiring to inspect the District's public records to submit a written PRA Request on a form approved and provided by the District. The form shall contain the following information to assist District staff in processing the PRA Request:

1. The name, address and contact information for the Requester.

2. A description of the records requested with sufficient specificity to enable District staff to identify and locate the records.

3. Whether the Requester is seeking a copy of the requested records and/or an opportunity to review the records.

B. District's Response to PRA Request

1. All requests will be brought to the attention of the CEO, or in her/his absence, the Board President, at the earliest time practicable after receiving the request.

2. Within ten (10) days of receipt of an Application, the District CEO or Board President must determine if the requested public records are covered by the Act.

3. Once determined the requested information is a public record and is retrievable, the District must notify the Applicant within 10 days of receipt of the Application the timeframe for retrieving and copying the information, and if any fee will be charged.

4. Pursuant to Government Code section 7922.535, the deadline set forth in Paragraph (B)(3) above may be extended by an additional 24 days in the event that the following "unusual circumstances" apply, provided that District staff informs the Requester of the extension within 10 days of receipt of the PRA Request:

C. Documents Exempt from Public Disclosure:

- i. The need to search for and collect the requested records from field facilities or other establishments separate from the office processing the request;
- ii. The need to search for, collect and appropriately examine a voluminous amount of separate and distinct records contained in a single request
- iii. The need to consult with another agency having substantial interest in the request (such as a state agency), or among two or more components of the District (such as two District departments) with substantial interest in the request; or
- iv. Questions of whether any record or portion thereof is exempt from disclosure will be referred to the District's General Counsel who, in consultation with the Board President and CEO, shall be responsible for determining whether exemption should be claimed. The decision of the Chair shall be final, subject to appeal to the District Board at its next regular meeting.
- v. In the case of electronic records, the need to compile data, write programming language or a computer program, or to construct a computer report to extract data.
- vi. The copying of requested Public Records shall be accomplished by the District staff as soon as reasonably practicable after the request without disruption of the normal business of the District.

C. Documents Exempt from Public Disclosure:

1. Under the Act, the District may determine that the record(s) being sought is/are “exempt” from public disclosure. Exempt records include, but are not limited to:
 - a. Preliminary drafts that are not retained in the ordinary course of business and for which the public interest served by not disclosing the records clearly outweighs the public interest served by disclosure;
 - b. Certain records pertaining to litigation to which the District is party (until the pending litigation or claim has been settled);
 - c. Attorney-client communications and attorney work product; and
 - d. Personnel, medical, or other similar files the disclosure of which would constitute an unwarranted invasion of personal privacy.

D. Time and Place of Inspection

1. The requested records may be inspected during the normal office hours of the District (8:00 a.m. to 5:00 p.m., Monday through Friday-excluding holidays).
2. The inspection of Public Records is subject to a rule of reason as to time and duration and must be consistent with the efficient functioning of the District office.

E. Fees for Copying and Certifying Records

1. Per the Act, the District may charge the Applicant for any copying requested:
 - a. Twenty five cents (\$.25) per page
 - b. If the requested Writing is a tape, photograph, computer file or other Writing requiring special equipment and/or time to copy, an estimate of the actual cost of duplicating the requested material will be obtained by the District from any available source. The Applicant will deposit the amount of the estimate (which will not be less than (\$0.25 per page) with the District prior to copying of the requested Writing.
 - c. Cost of mailing (first class) will also be charged unless the Requester makes arrangements to pick the material up from the District office during normal business hours.
 - d. If a request for copies of public records is likely to require more than 100 pages of copies, in the good faith estimate of District staff, a deposit of \$10 toward the copying charge shall be obtained from the person making the request before copies are made.



612 Main St. Soledad, CA 93960

(831) 678-2462

APPLICATION FOR INSPECTION & COPYING OF PUBLIC RECORDS

Every person desiring to inspect public records of Soledad Community Health Care District shall first complete this Application for Inspection & Copying of Public Records form. Please complete all fields, print out form, and email completed form to: spina@schcd.com. If you have any questions, please contact Sophie Pina at (831) 223-1651.

Date: _____

Applicant Name: _____

Street Address: _____

City: _____ State: _____ Zip Code: _____

Applicant Telephone Number: _____

Applicant Email Address: _____

Description of records Applicant desires to inspect (please be as specific as possible):

Within ten (10) days of receipt of an application, the District shall determine whether the application seeks identifiable public records and whether to comply with the request. The District shall immediately thereafter notify the person submitting the application of the District's determination and the reasons therefore. In case of "unusual circumstances", the District may extend the ten (10) day time limit by providing written notice to the person making the application.

Does applicant wish for document(s) to be mailed or emailed to them: _____

Does applicant wish to inspect records at the District office: _____? If yes, in conformity with the District's guidelines, list the date Applicant would like, if possible, to inspect records at the District office: _____

There is a charge of \$.25 per photocopied page. Does Applicant desire a photocopy of the above requested records? _____

SOLEDAD COMMUNITY HEALTH CARE DISTRICT BROWN ACT POLICY

Background and Purpose

The Board of Directors (“Board”), as the legislative body of the Soledad Community Health Care District (“District”), hereby adopts the following policies regarding the conduct of the District with respect to the Brown Act and the open and public requirements of District meetings. To that end, the following protocol will be followed.

Definitions

For purposes of this policy, the following definitions apply:

“District” shall mean the Soledad Community Health Care District.

“Board of Directors” shall mean any elected Board sitting on a legislative body of the District.

“BOD Policy and Procedures” shall mean the policies and procedures of the District Board of Directors.

“Brown Act” shall mean the statutes found at Government Code 54950 et seq. and any related regulations.

“Political Reform Act of 1974 ” shall mean the statutes found at Government Code 81000 et seq. and any related regulations.

Policy/Protocols

1. All meetings of the Board of Directors shall be conducted in accordance with the Brown Act and such additional requirements as set forth in any other BOD Policy and Procedures.

2. Meetings of the Board of Directors shall be held the last Thursday of each month at 4 p.m. at the offices of Eden Valley Care Center, 612 Main Street, Soledad, CA 93960. The Board of Directors may from time to time, by majority vote, change the time and place of a regular meeting.

3. As the Board of Directors encourages public participation at its meetings (whether regular, special, study sessions, or emergency) and to facilitate communications, the Board of Directors will ensure agendas are posted in the required timeframe on the District website in addition to other legal requirements. The place, date and time of the meeting shall be indicated on the agenda. Each agenda shall include a time for public comment on non-agenda items as well as comment opportunity on each action agenda item when called for a vote.

4. The President of the Board of Directors shall preside at all board meetings at which they are present. In absence of the President, the Vice President shall perform the President's duties

and have the President's rights. The President shall call the meeting to order at the time set on the agenda or as soon as a quorum is present. A majority (3 of 5 members) shall constitute a quorum for transaction of business. An abstention does not count as a vote for or against. If no directors are present, the clerk of the Board shall adjourn the meeting to a future date and time. A notice of the adjournment including the future date and time of the adjourned meeting shall be conspicuously posted on or near the door of the place where the meeting was held. If the date of the adjourned meeting is within five (5) days of the original meeting, no new agenda need be posted if no additional agenda items are added. If the date of the adjourned meeting is more than five (5) days a new agenda must be posted. Ordinarily, items on the agenda will be considered in the order set forth in the agenda. However, the President may alter the order of items on the agenda, as the President deems necessary for the good of the meeting. The President shall have the same rights as the other Board members in voting, introducing or seconding motions and resolutions as well as participating in discussions. No action may be taken by secret ballot (Government Code Section 54953(c)) and all votes taken during a teleconferenced meeting shall be by roll call. (Government Code Section 54953(b)(2)).

5. The President of the Board of Directors, as necessary to conduct business of the District, can call special meetings or study sessions in accordance with the Brown Act.

6. The Board of Directors shall observe all applicable conflict of interest rules. If a financial interest is determined by any Board member they must abstain from any vote that may be in violation of Government Code 1090 or the Political Reform Act of 1974. The Director shall leave the meeting room during any discussion and the vote and shall state the reason for abstention.

7. The annual organizational meeting of the District shall be held at a regular Board of Directors meeting held in the month of January each year or at an earlier meeting if called. At that meeting officers shall be elected.

SOLEDAD COMMUNITY HEALTH CARE DISTRICT TRANSPARENCY LAWS AND SOCIAL MEDIA POLICY

Background and Purpose

The Board of Directors (“Board”), as the legislative body of the Soledad Community Health Care District (“District”), hereby adopts the following policies regarding the private use of social media by individual members of the Board. This policy is adopted, in part, in light of California Assembly Bill No. 992, which authorizes members of a legislative body to use social media to communicate with the public, subject to statutory exceptions.

The District recognizes that social media has become an integral channel of communication for individual members of the Board with members of the public. However, such communications must be balanced against legal obligations with respect to transparency in the conduct of the people’s business. For example, the Brown Act requires that legislative bodies of public agencies deliberate and take action openly. (Gov. Code §§ 54950 *et seq.*). Moreover, communications regarding Board business on private accounts may be subject to disclosure under the Public Records Act. (Gov. Code §§ 7920 *et seq.*) To that end, the following protocol will be followed.

Definitions

For purposes of this policy, the following definitions apply:

“District” shall mean the Soledad Community Health Care District.

“Board of Directors” shall mean any elected Board sitting on a legislative body of the District.

“District business” shall mean information relating to the conduct of the public’s business or communications concerning matters within the subject matter of the District’s jurisdiction, including, but not limited to, pending or potential District projects, past or prospective District agenda items, or District budgets or expenditures involving District funds.

“Social media platforms” means an online service that is “open and accessible to the public.”

“Open and accessible to the public” means that members of the general public have the ability to access and participate, free of charge, in the social media platform without the approval by the social media platform or a person or entity other than the social media platform, including any forum and chatroom, and cannot be blocked from doing so, except when the internet-based social media platform determines that an individual violated its protocols or rules. Examples of social media platforms include Snapchat, Instagram, Facebook, Twitter, blogs, Tik Tok and Reddit.

Policy/Protocols

1. Public Records Act: District officials should be aware that their posts, comments, and responses about District business on social media platforms, whether on public or private pages, may be subject to disclosure under the Public Records Act.

2. First Amendment: District officials should also be aware that their private social media accounts may be transformed into public forums where members of the public may have First Amendment rights. In determining whether a private social media page has become a public forum, courts have examined factors including:
 - A. How the public official is referenced on the site (*i.e.*, is he or she referenced as “President” or “Chair,” or simply “Jane Doe”?);
 - B. How the page is titled (*i.e.*, is the account registered as a governmental account or a private account?);
 - C. How the public official “invites” users to use the page (*i.e.*, in cases in which the account was deemed a public one, the public official solicited the public’s opinion on public matters);
 - D. Whether the public official is “transacting” District matters on the site (*i.e.*, posting about matters before the District);
 - E. Whether District employees help maintain and operate the site; and
 - F. Whether the public official uses the site to engage directly with the public (*i.e.*, replying to constituent comments regarding District business).

Whether an account is private or public is fact-specific and depends on the totality of the circumstances. If there are reasons to believe that a District official’s private social media page has turned into a public forum, District officials should refrain from blocking members of the public from the page or deleting comments with which they disagree.

3. Brown Act: District officials *may* engage in separate conversations or communicate on social media platforms to answer questions, provide information to the public, or solicit information from the public regarding District business.
4. However, a District official *may not do either of the following* on a social media platform:
 - A. Discussion by a majority: Discuss District business with a majority of members of the same legislative body. That includes communicating, posting, sharing, commenting, or using digital icons (*i.e.*, a thumbs up or an emoji); and
 - B. Direct Responses: Respond directly to another member’s communication, comment or post if the two are on the same legislative body of the District and the topic concerns District business.
 - Penalties. Failure of a District official to abide by this Policy, following its adoption, may result in any or all of the following:
 - Censure;
 - Removal from existing or future District Board committees (standing or ad hoc committees);

- Removal from a District Board officer position, including Chair of the Board (if applicable); and
- Removal of any other duties other than the official's duties as a District Board member.



FINANCE QUARTERLY COMMITTEE MEETINGS
(LOCATION TBD)

APRIL 17, 2024 – 3:30PM

JUNE 5, 2024 – 3:30PM

SEPTEMBER 11, 2024 – 3:30PM

NOVEMBER 13, 2024 – 3:30PM

LAFCO *of Monterey County*

LOCAL AGENCY FORMATION COMMISSION OF MONTEREY COUNTY

2024

Commissioners

Chair

Matt Gourley
Public Member

Vice Chair

Kimbley Craig
City Member

Mary Adams

County Member

Wendy Root Askew

County Member

Mike Bikle

Public Member, Alternate

David Kong

Special District Member, INTERIM

Mary Ann Leffel

Special District Member

Chris Lopez

County Member, Alternate

Ian Oglesby

City Member

VACANT

Special District Member

Anna Velazquez

City Member, Alternate

Counsel

Reed Gallogly

General Counsel

Executive Officer

Kate McKenna, AICP

132 W. Gabilan Street, #102
Salinas, CA 93901

P. O. Box 1369
Salinas, CA 93902


Voice: 831-754-5838

www.monterey.lafco.ca.gov

MEMORANDUM

DATE: March 4, 2024

TO: Independent Special District General Managers, Fire Chiefs and CEOs

FROM: Kate McKenna, AICP, 
Executive Officer

SUBJECT: Ballot for Election of LAFCO Commissioner – Special District Regular Member (Due April 26, 2024)

This memorandum transmits a ballot, voting instructions and candidate information for the election of one Independent Special District Regular Member to serve a four-year term on the Local Agency Formation Commission of Monterey County. Please forward the ballot and information to the legislative body of your District for voting and signature by the presiding officer (Board President) or designee. Vote for one of the two candidates. The deadline to return the ballot is April 26, 2024. LAFCO may extend this deadline if more time is needed to obtain ballots from a majority of Districts.

Thank you for participating in the election process. Please contact me if you have any questions.

Enclosures:
Ballot and Voting Instructions
Candidate Information

LAFCO *of Monterey County*

LOCAL AGENCY FORMATION COMMISSION OF MONTEREY COUNTY

March 4, 2024

OFFICIAL BALLOT OF THE INDEPENDENT SPECIAL DISTRICT SELECTION COMMITTEE

FOR ELECTION OF ONE REGULAR SPECIAL DISTRICT REPRESENTATIVE TO LAFCO

Voting Instructions:

1. The presiding officer of the legislative body of the District or the legislative body's alternate officer is authorized to vote. Please vote for one candidate. A majority of Districts must return ballots in order to conclude the election. The candidate receiving the most votes will be elected to a Regular Member seat for a four-year term ending in May 2028.
2. Please return this ballot to LAFCO of Monterey County at P.O. Box 1369, Salinas, CA 93902 or at 132 W. Gabilan Street, Suite 102, Salinas, CA 93901 or by email to mckennak@monterey.lafco.ca.gov.
3. **Deadline** - Ballots must be received in the LAFCO office by April 26, 2024, at 5:00 p.m. LAFCO may extend this deadline if more time is needed to obtain ballots from a majority of Districts.

PLEASE VOTE FOR 1 CANDIDATE (REGULAR MEMBER SEAT):

- Russell Jeffries (Moss Landing Harbor District)
- Chad M. Lindley (Monterey County Regional Fire District)

VOTING MEMBER SIGNATURE: _____

INDEPENDENT SPECIAL DISTRICT: _____

DATE: _____

LAFCO of Monterey County

LOCAL AGENCY FORMATION COMMISSION OF MONTEREY COUNTY

INDEPENDENT SPECIAL DISTRICT SELECTION COMMITTEE

NOMINATION FORM TO DECLARE CANDIDACY AND REQUEST NAME AND STATEMENT ON BALLOTS FOR ONE REGULAR POSITION ON THE LOCAL AGENCY FORMATION COMMISSION OF MONTEREY COUNTY

Due Date: March 1, 2024

Nominations will be considered to fill the four-year term for one Regular seat (expiring May 1, 2028) for Independent Special District Commissioner on the Local Agency Formation Commission of Monterey County.

Nomination Deadline and Process:

Nominations must be received in the LAFCO Office by Friday, March 1, 2024 at 5:00 p.m. Qualified persons may submit their own nominations using this form (no Board action is needed). You may email the completed form to mckennak@monterey.lafco.ca.gov OR mail it to P.O. Box 1369, Salinas, CA 93902 OR hand-deliver it to 132 W. Gabilan Street, Suite 102 in Salinas.

Nomination Statement:

"I, RUSSELL JEFFRIES hereby declare myself a candidate for the election to the position of Regular Commissioner of the LAFCO of Monterey County. I am an elected or appointed Monterey County Independent Special District board member or trustee residing within the county and not a member of a legislative body of a city or county. I request my name be placed on the official ballot and, if elected, I will qualify and accept the office of Regular LAFCO Commissioner for which I am selected and serve to the best of my ability."

Nominee Information:

Name: RUSSELL (RUSS) JEFFRIES
Address: 204 E. CURTIS ST. SALINAS, CA 93906
Phone and e-mail: 831-320-0114
District represented: MOSS LANDING HARBOR DISTRICT
Your position with the District: COMMISSIONER
Number of years as a District Board Member or Trustee: 28 YEARS

Candidate Statement for the Ballot:

Please give reasons for wanting to be an elected LAFCO Commissioner and briefly summarize qualifications and background:

* SELF-ATTACHED APPLICATION AND RESUME

19 February 2024

**Candidate Statement by Russell M. Jeffries for Appointment to the
Position of Special District Representative on the Monterey County
LAFCO Board of Commissioners**

My name is Russell M. Jeffries and I am a lifelong resident of Monterey County. I was born in Pacific Grove, attended Salinas area schools, and graduated from Hartnell College. My resume is herewith attached and made a part of my application. Kindly review my resume for a full understanding of my experience and qualifications.

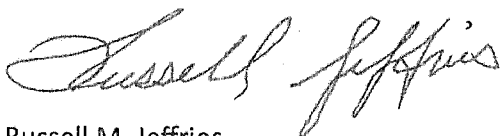
In 1996, I became a member of the publicly elected Moss Landing Harbor District Board of Commissioners and have continuously served as a member of that special district board for over 2.5 decades. The Moss Landing Harbor District contains more Monterey County residents than the population of two County Supervisorial Districts. Its area extends from the Pajaro River in the north to farmlands south of Salinas and encompasses much of the former Fort Ord. I was a co-founding member of the Special Districts Association of Monterey County in 2003, and I was honored to be named as the "2022 Board Member of the Year" by our statewide California Special Districts Association.

Previously, I have served as a local school board member, a city council member and Mayor, and I have served for 21 years as a gubernatorial appointee (by three governors) to the Central Coast Regional Water Quality Control Board (1993-2014).

I believe that the special districts of Monterey County deserve to be represented on LAFCO by a knowledgeable, experienced, and thoughtful individual who can bring to LAFCO meetings a broad, impartial, and detailed understanding of how our local agencies actually function. To provide services to our citizens, I believe that LAFCO members should be sincere listeners who are prepared to conduct their own independent research so as to be comfortable that the basis for their decisions is both factually and intellectually sound. Given my past experiences, I have those skills.

Moreover, I have broad budgetary experience and managerial skills that should be helpful in resolving any future financial issues that may arise for LAFCO. I would bring a commitment to fairmindedness, impartiality, and respect for our citizens with a recognition of the many nuanced issues that affect the quality of life in Monterey County that we all value.

I respectfully request your favorable consideration of my appointment application. Thank you.



Russell M. Jeffries

Russell M. Jeffries

- Employment**
- 1991 – Present Jeffries Landscaping Salinas, CA
Owner/Operator
▪ Landscape/Irrigation design and installation
- 1955 – 1991 (Retired) AT&T Salinas, CA
Senior Communications Technician
▪ Monitored, operated and repaired complex telecommunications systems and equipment
- 1987 – 1991 City of Salinas Salinas, CA
Mayor
▪ Reviewed and established management and operational policies for the City of Salinas
- 1981 – 1987 City of Salinas Salinas, CA
Councilman
▪ Reviewed and established management policies for the City of Salinas
- 1977- 1986 Stage Stop Sandwich Shop Salinas, CA
 Alvin Square Liquors
 Downtown Liquors
Owner/Manager
Managed and operated three small businesses

- Activities**
- California Regional Water Quality Control Board, 1993 – 2000, 2001 – 2014
Chairman, 1998 – 2000
Vice Chair, 2004 - 2013
- Moss Landing Harbor Board, 1996 – Present
Vice President, 1998 – 2000
Secretary, 2001 – 2003
President, 2003 – Present
- Monterey County Tax Appeals Board, 2003 - Present
Vice Chair, 2003 – 2004
Chairman, 2004 - Present

Special Districts Association of Monterey County, 2003 - Present
Secretary-Treasurer, 2003 – 2004
Vice Chair, 2004 – 2005
Chairman, 2005 – 2006

Salinas/Kushikino Sister City Association, 1987 – Present
Chairperson, 1994 – 1997 & 1999 – Present

California Rodeo Association, 1989 – Present
Committee Member & Honorary Director
Chairman of the Special Guests Committee

Monterey Bay National Marine Sanctuary, 2003 - 2013
Sanctuary Advisory Councilmember
Representing Cal EPA

Monterey County American Red Cross, 1996 – 2007
Vice President of the Board of Directors, 1999 – 2000
Chairman of the Board of Directors, 2001 – 2007

Monterey County Food Bank, 1992 – 1996
Chairman, 1996

Monterey County Water Resources Agency, 1992 – 1994
Boardmember

Salinas Valley Water Commission, 1981 – 1992
Commissioner

Monterey Regional Water Pollution Control Agency, 1990 – 1991
Boardmember

Monterey County Mayor's Select Committee, 1987 – 1991
Chairperson, 1990 – 1991

Monterey/Salinas Transit District, 1987 – 1991
Chairperson, 1990 – 1991

California State School Board Association, 1975 – 1981
Delegate

Salinas Elementary School District, 1975 – 1981
Trustee

Brown Bag Program for Senior Citizens
Co-Founder

City of Salinas Police Reserves, 1956 - 1969
Member

United Brotherhood of Electrical Workers, 1967 – 1991
Chief Steward, 1975 - 1991

Awards received

Special Districts Association of Monterey County
Board Member of the Year, 2022

Salinas/Kushikino Sister City Association
Member of the Year, 1997 – 1998 & 2007 - 2008

Senate Rules Committee
Distinctive Service Commendation, 1993
Presented by: Senators Henry Mello and David Roberti

Monterey County Board of Supervisors
Resolution of Appreciation, 1992

California Legislature Assembly
Distinctive Service Commendation, 1991
Presented by: The Honorable Sam Farr

California Rodeo Association
Special Appreciation Award, 1991

Salinas Chapter of the NAACP
Member of the Year, 1990

Who's Who in the West, 1989 – Present

Salinas City School District
Resolution of Appreciation, 1981

Education

1971 Hartnell College
Associate of Arts Degree

Salinas, CA

LAFCO of Monterey County

LOCAL AGENCY FORMATION COMMISSION OF MONTEREY COUNTY

INDEPENDENT SPECIAL DISTRICT SELECTION COMMITTEE

NOMINATION FORM
TO DECLARE CANDIDACY AND REQUEST NAME AND STATEMENT ON BALLOTS
FOR ONE REGULAR POSITION ON
THE LOCAL AGENCY FORMATION COMMISSION OF MONTEREY COUNTY

Due Date: March 1, 2024

Nominations will be considered to fill the four-year term for one Regular seat (expiring May 1, 2028) for Independent Special District Commissioner on the Local Agency Formation Commission of Monterey County.

Nomination Deadline and Process:

Nominations must be received in the LAFCO Office by Friday, March 1, 2024 at 5:00 p.m. Qualified persons may submit their own nominations using this form (no Board action is needed). You may email the completed form to mckennak@monterey.lafco.ca.gov OR mail it to P.O. Box 1369, Salinas, CA 93902 OR hand-deliver it to 132 W. Gabilan Street, Suite 102 in Salinas.

Nomination Statement:

"I, Chad Lindley, hereby declare myself a candidate for the election to the position of Regular Commissioner of the LAFCO of Monterey County. I am an elected or appointed Monterey County Independent Special District board member or trustee residing within the county and not a member of a legislative body of a city or county. I request my name be placed on the official ballot and, if elected, I will qualify and accept the office of Regular LAFCO Commissioner for which I am selected and serve to the best of my ability."

Nominee Information:

Name: Chad M. Lindley
Address: 29535 Chualar Cyn Rd. Chualar, Ca. 93925
Phone and e-mail: 831-214-2258, chad@montereypacific.com
District represented: 3
Your position with the District: Monterey County Regional Fire District
Number of years as a District Board Member or Trustee: 5 years

Candidate Statement for the Ballot:

Please give reasons for wanting to be an elected LAFCO Commissioner and briefly summarize qualifications and background:

I am a lifelong resident of the Salinas Valley and work in agriculture farming wine grapes. I have been involved in the community serving on the Monterey County Regional Fire District Board for the last 5 years, and a director for the Calistonia Rodeo Salinas for the last 15 years. I believe my involvement in the community and farming background

Signed: Russell Jeffries

Name (Print): RUSSELL JEFFRIES

Date: 2/28/2024

Thank you for your interest in serving on LAFCO of Monterey County.

make me a good candidate for understanding the challenges of preserving open spaces in the county while still providing a place for our residents to prosper with their families.

Signed:

Chad M. Lindley

Name (Print):

Chad M. Lindley

Date:

3-1-24

Thank you for your interest in serving on LAFCO of Monterey County.

LOCAL AGENCY FORMATION COMMISSION OF MONTEREY COUNTY

KATE McKENNA, AICP
Executive Officer

LOCAL AGENCY FORMATION COMMISSION
P.O. Box 1369 132 W. Gabilan Street, Suite 102
Salinas, CA 93902 Salinas, CA 93901
Telephone (831) 754-5838 www.monterey.lafco.ca.gov

DATE: March 25, 2024
TO: Chair and Members of the Formation Commission
FROM: Kate McKenna, AICP, Executive Officer
PREPARED BY: Jonathan Brinkmann, Senior Analyst
SUBJECT: Anticipated Future Agenda Items and Progress Report on Special Studies
CEQA: Not a Project under California Environmental Quality Act Guidelines Section 15378.

SUMMARY OF RECOMMENDATION:

Accept report for information only.

EXECUTIVE OFFICER’S REPORT:

Following are current work priorities and a partial list of items that the Commission may consider in coming months. It is organized by applications on file, potential applications under discussion, and LAFCO-initiated studies.

Part I: Items Currently on File and In Progress

- 1. **City of Greenfield** – Annexation proposal with two separately owned parcels – an existing elementary school site and a vacant parcel now owned by the City – on Apple Avenue west of the existing city limits. The application status is incomplete.

This application has been on file since 2017, in part due to the need for a property tax transfer agreement with the County. The intended use of the vacant parcel has changed from residential to a community center. City and LAFCO staff are coordinating to update, complete and bring the application to a hearing this year.

- 2. **Fort Ord Reuse Authority Dissolution:** The Fort Ord Reuse Authority (FORA) ceased operations after June 2020. LAFCO had statutory authority to oversee the FORA dissolution and holds administrative and legal funds for that purpose. The County of Monterey is wrapping up FORA-related administrative tasks and anticipates providing a status report to the Board of Supervisors by May 2024. By June 30, 2024, staff anticipates a LAFCO agenda item to consider a dissolution resolution that would also authorize a return of FORA-related funds to former FORA jurisdictions.

- 3. **Mission Soledad Rural Fire Protection District:** Sphere amendment and annexation of Paraiso Springs Resort (portion). Application status is incomplete.

The County approved the Paraiso Springs project in November 2019, and a portion of the site needs to be annexed to the local fire district to comply with a County condition of approval. LAFCO received the District’s application in 2022 and determined that the application is incomplete. The application is largely inactive, although the District did re-engage in 2023 to address items in the completeness letter.

Part 2: Potential Agenda Items under Discussion

1. **City of Gonzales: Vista Lucia, Puente del Monte and D'Arrigo Projects.** Status is pre-application.

- (a) Vista Lucia and Puente del Monte projects: Annexation of some or all of an approximately 1,300-acre area placed in the City's sphere in 2014. In total, the two projects would approximately double the existing City limits. The scope raises issues relevant to LAFCO's review.

In February 2024, the City of Gonzales released a Draft Environmental Impact Report (EIR) for the Vista Lucia project (Fanoë-owned lands of approximately 768 acres) for public review and comments. To meet the Draft EIR review schedule, staff submitted a comment letter on March 15, subject to the Commission's review and authorization on March 25. The City anticipates submitting an annexation application for the Vista Lucia project later in 2024.

The City is also working on a specific plan and an EIR for the Puente del Monte project (Jackson and Rianda-owned lands, approximately 547 acres). There is currently no anticipated timeline for receiving an annexation application for this site.

- (b) D'Arrigo Brothers farmworker housing: The property owners are proposing a 137-unit farmworker housing project designed to accommodate up to 1,096 agricultural employees. One possible site, on Fanoë Road north of Johnson Canyon Road, is adjacent to the city limits and within the City's designated sphere of influence. Provision of city water and sewer services to this unincorporated site would require the Commission's approval of either an annexation to the City or an out-of-agency service extension. An alternative site is already in the City limits and would not require any new LAFCO approvals. Staff participated in meetings with City and County staff in 2023.

2. **Monterey Peninsula Airport District:** Detachment from the City of parcels owned by the Monterey Peninsula Airport District. Status is pre-application.

Most Airport District-owned parcels are in the unincorporated County. Several outlying parcels along Highway 68 are in the City of Monterey. The District is interested in detaching these parcels from the City to eliminate a split in underlying city-county jurisdictions as the airport develops new facilities according to its master plan. LAFCO staff are participating in coordination meetings with Airport, City, and County representatives, most recently in January 2024.

3. **Marina Coast Water District:** Potential annexation of MCWD's Armstrong Ranch property (north of the Marina Municipal Airport) and sphere of influence amendment/annexation of portions of the Bureau of Land Management (BLM) Fort Ord National Monument and Fort Ord Dunes State Park near existing MCWD boundaries. Status is pre-application.

In 2010, MCWD acquired approximately 231 acres of Armstrong Ranch land, located north of the City of Marina and south of the Monterey One Water facilities. The Armstrong Ranch property is within MCWD's existing sphere of influence. MCWD seeks to annex this property since it currently maintains water-augmentation infrastructure for its Regional Urban Water Augmentation Project and Monterey One Water's Pure Water Monterey Project on this property. MCWD currently maintains existing water infrastructure within the BLM Fort Ord National Monument, and water and wastewater infrastructure within Fort Ord Dunes State Park. Staff met with MCWD representatives in February 2024 and is working with them to refine the scope of the proposal area.

4. **City of Salinas:** Target Area “K” (proposed Ferrasci Business Center project) sphere amendment and annexation of approximately 140 acres at the northeast corner of Harrison Road and Russell Road. Status is pre-application.

The site, just north of Salinas and designated as Target Area K in the City’s approved Economic Development General Plan Element, is planned for business park, retail, and mixed-use (commercial and residential) development. Informal pre-application discussions have been underway with County staff, City staff and property owners since January 2020, most recently in May 2023. In June 2023, LAFCO staff provided comments on the City’s Notice of Preparation of a Draft Environmental Impact Report as a CEQA Responsible Agency.

5. **City of Marina:** Annexation of California State University Monterey Bay (CSUMB) East Campus housing areas (Schoonover and Frederick Park neighborhoods between Reservation Road and Imjin Road), and detachment from Monterey County Regional Fire District. Status is pre-application.

Both CSUMB housing areas are in Marina’s sphere of influence and have a combined population of about 3,000. Among other considerations, LAFCO’s review will include the proposal’s potential effect on fire and emergency medical service delivery models and related revenues to the affected agencies. Initial discussions with the parties occurred in 2019 and recently restarted in February 2024. There is currently no specific schedule for the City to submit an application.

6. **City of Soledad:** Hacienda Apartments farmworker housing: Initial discussions regarding a potential out-of-agency service extension to provide City wastewater and/or water services to an existing apartment complex. Status is pre-application.

Hacienda Apartments is an existing 24-unit farmworker housing apartment complex located approximately three miles northwest of Soledad in unincorporated Monterey County. The apartment complex is currently served by a failing septic system and a water system that exceeds the maximum contaminant level for nitrates. In 2023, the Soledad City Council received a presentation from consultants regarding the Hacienda Apartments’ water system’s needs assessment, and the identified preferred feasible option for a water system consolidation.

The City Council expressed concerns about the condition of the property and ensuring that the City was made whole in terms of costs. The County of Monterey would need to complete a significant amount of work for potential City extension of services to move forward. Since the apartments to be served are in the County’s jurisdiction, the County will need to take the lead. As a result, the City has no plans to move forward with an out-of-agency extension of services application to LAFCO until the County prepares the necessary documents. LAFCO staff participated in an initial meeting of City, County, Central Coast Water Board, and Rural Community Assistance Corporation (RCAC) staff in 2023.

Part 3: Other LAFCO-Initiated Studies

An MSR/SOI study for Soledad area special districts is now underway. The study will focus on the Soledad Cemetery District’s challenges with transparency, accountability, and compliance with state legal requirements; the Soledad-Mission Recreation District’s financial, operational, and governance challenges; and strategies for the Soledad Community Health Care District’s to address financial challenges to maintain and expand the delivery of vital services to a growing community.

Staff is also initiating an MSR/SOI study for the seven Monterey Peninsula cities, which began with a coordination meeting with City of Marina in October 2023

An MSR/SOI study for the City of Gonzales may be prepared in 2024 to coincide with that City's anticipated Vista Lucia annexation application (see page 2 of this report). The timing will depend upon when we receive the application with information needed for the study.

Respectfully Submitted,

A handwritten signature in black ink that reads "Kate McKenna". The signature is written in a cursive style with a large, stylized initial "K" and "M".

Kate McKenna, AICP
Executive Officer

FOR IMMEDIATE RELEASE

March 18, 2024

Media Contact:

Adriana Gonzalez, Communications Coordinator

831-678-6033 adgonzalez@sched.com



Soledad Community Health Care District Leadership Applauds Historic Advancement for Special Districts Nationwide

Soledad, Monterey County, Calif. — The recent approval of the Special District Grant Accessibility Act by the House Oversight and Accountability Committee marks a watershed moment for special districts nationwide. For leaders like Graig Stephens, President of the Soledad Community Health Care District Board of Directors, and Ida Lopez Chan, CEO, this legislative milestone represents a critical opportunity to amplify the voices of rural communities and secure much-needed resources for underserved areas.

"That's why we have to have someone at the table," remarked Graig Stephens, President of the Soledad Community Health Care District Board of Directors. His sentiment underscores the necessity of representation in shaping policies that directly impact local communities. With over 35,000 special districts across the country, including 32 in Monterey County alone, having a seat at the table ensures that the unique needs and challenges of rural areas are not overlooked.

Ida Lopez Chan, CEO of the Soledad Community Health Care District, expressed her delight at the prospect of the Special District Grant Accessibility Act. "This promises to give special districts a fighting chance at the federal level and will bring much-needed resources to underserved rural communities," she stated. As a woman of color leading a rural healthcare district, Chan's leadership embodies the resilience and determination of communities often marginalized in national discussions.

Moreover, Ida Lopez Chan has been recognized for her exceptional leadership, expertise, and commitment to advocating for special districts at a national level. She was one of the few chosen to be part of the National Special Districts Coalition (NSDC) and engaged directly with this project as one of California Special Districts Association (CSDA) appointees to the "Healthcare/Hospital Districts' Policy Advisory Group."

The passage of this legislation, sponsored by Representatives Pat Fallon (R-TX) and Brittany Pettersen (D-CO), signals a turning point in federal recognition and support for special districts. By formalizing a definition of special districts and ensuring their eligibility for federal assistance,



Ida Lopez Chan, CEO



612 Main Street, Soledad, CA 93960
(831) 678-2462 • Fax: (831) 678-1539

March 18, 2024

Honorable Congresswoman Zoe Lofgren
1401 Longworth House Office Building
Washington, D.C. 20515

Dear Honorable Congresswoman Lofgren,

I am writing to you on behalf of Soledad Community Health Care District, special district whose mission is to anticipate and provide services to meet the health care needs of the people we serve located in Soledad. As an advocate for the well-being and prosperity of our community, we are reaching out to express our strong support for the Special District Grant Accessibility Act (H.R. 7525), recently approved by the House Oversight and Accountability Committee.

This groundbreaking legislation, sponsored by Representatives Pat Fallon and Brittany Pettersen, represents a significant milestone for over 35,000 special districts nationwide, including 42 located right here in Monterey County. By establishing a formal definition of special districts in federal law and ensuring their eligibility for federal assistance, including funding and resources, this Act promises to empower local governments to better serve their constituents and address critical needs.

As independent special districts in Monterey County, we understand the challenges and opportunities unique to our communities. From healthcare and fire protection to water management and beyond, our districts play a vital role in enhancing the quality of life for residents across the county. With the passage of the Special District Grant Accessibility Act, we are confident that our ability to fulfill our mission and serve our constituents will greatly be strengthened.

Ida Lopez

From: Charlotte Holifield <charlotteh@cda.net> on behalf of Charlotte Holifield
Sent: Tuesday, September 27, 2022 5:45 PM
To: Ida Lopez
Subject: [EXTERNAL:] Invitation to Engage with 2023-24 NSDC Federal Policy Platform Revisions

Hi Ida!

I hope your event last week was a great success! So sorry I couldn't make it. If you have any photos, we'd love to share them on our social media.

I'm contacting you today because the National Special Districts Coalition (NSDC), of which CSDA is a founding member, is in the process of updating its federal policy platform for 2023-2024. **I am reaching out with an opportunity for you to engage directly with this project as one of CSDA's appointees to the "Healthcare/Hospital Districts' Policy Advisory Group."**

This email provides an outline of what this policy advisory panel will entail. Please read through the details below of this limited engagement and let me know whether you are interested by Friday, October 7.

In an effort to ensure the 118th Congress Platform is representative of the various types of special districts within the Coalition, the NSDC Legislative Committee has authorized two "district advisory groups" to provide expert insights on federal policies impacting districts providing recreation and park services as well as public healthcare/hospital services.

[Click here to review NSDC's inaugural Federal Policy Platform for the 117th Congress.](#)

This formal policy document guides NSDC's advocacy on federal legislation and, at times, regulations impacting districts' ability to provide services in their communities. Thus, special district representatives appointed to the advisory panels will have an influence on the trajectory of NSDC's advocacy in Washington, DC.

NSDC has asked its members to appoint two or three of their healthcare/hospital district members to be seated on advisory panels to inform NSDC's federal policy document. It is preferred that appointees be engaged in membership programs, legislative advocacy, and possess knowledge of special districts policy issues. Your membership on this panel would advance objectives of ensuring that matters involving healthcare/hospital districts are adequately reflected in the Coalition's advocacy priorities.

Advisory group members will be asked to complete a pre-meeting survey to preliminarily target priorities and issues for discussion during at least one virtual meeting among peers in the month of October. Group discussions will be focused on finding common policy threads and issues of concern across state lines. Any policy recommendations approved by the advisory panel will be considered for the NSDC Legislative Committee's final approval in December.

Healthcare/Hospital Advisory Group Meeting Times

Pre-Survey completion: Friday, October 14

Meeting 1: Wednesday, October 19 – 2 p.m. ET / 11 a.m. PT

**Meeting 2: Wednesday, November 2 – 2 p.m. ET / 11 a.m. PT

Finalized Advisory Group Recommendations: Thursday, November 17

Meetings will be scheduled for 90 minutes with the goal of adjourning each within 75 minutes.

**Second meeting will be as needed.

NSDC's Legislative Committee will receive the final draft of the proposed 2023-2024 NSDC Federal Advocacy Platform on Friday, November 18. The Committee will finally approve the policy document during its meeting on Thursday, December 1, at 3 p.m. ET / Noon PT. Members of the advisory group will be welcome to join that meeting.

[Click here for a live Dropbox link to a list of confirmed healthcare/hospital advisory group members.](#)

Please let me know by Friday, October 7, whether you are interested in being part of this effort to ensure NSDC's advocacy is well-informed to advocate on matters impacting the nation's special districts.

Thank you,
Charlotte

Charlotte Holifield, MPP
Coastal Network Public Affairs Field Coordinator
CSDA Water Policy Analyst
(805) 431-1249 (call / text)
charlotteh@csda.net

Join us for the [2022 CSDA Board Secretary/Clerk Conference](#)
November 7 – 9, 2022 in Monterey

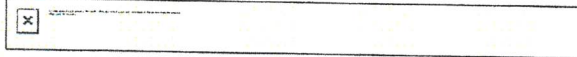
California Special Districts Association
1112 I Street, Suite 200
Sacramento, CA 95814
877.924.2732, 916.442.7889 fax
www.csda.net

A Proud California Special Districts Alliance Partner.
California Special Districts Association
Special District Risk Management Authority
CSDA Finance Corporation



Ida Lopez

From: National Special Districts Coalition Portal <colek@nationalspecialdistricts.org> on behalf of National Special Districts Coalition Portal
Sent: Thursday, March 14, 2024 1:31 PM
To: i.chan@schcd.com
Subject: [EXTERNAL:] NSDC Weekly Updates - March 14, 2024



House and Senate Action

Both chambers are in session this week.

Special District Grant Accessibility Act Approved in House Committee



In a major milestone for the nation's special districts, last week, the House Oversight and Accountability Committee approved the *Special District Grant Accessibility Act*. The bill ([H.R. 7525](#)), which is sponsored by Representatives Pat Fallon (R-TX) and Brittany Pettersen (D-CO), cleared the committee on an overwhelming 38-2 vote. To view the committee's action on H.R. 7525, please click [here](#). The discussion on the bill begins at the 1:28:35 mark.

The *Special District Grant Accessibility Act* embodies NSDC's longstanding legislative objective of codifying in federal law a first-ever, formal definition of special district. In addition to establishing such a definition, H.R. 7525 would direct federal agencies to recognize special districts as local governments for the purpose of ensuring that districts are eligible to receive appropriate forms of federal assistance, including funding and resources through key grant programs.

Looking ahead, the legislation is expected to be considered by the full House. As of this writing, it remains unclear when House leadership will schedule the bill for a floor vote. In the meantime, special districts are encouraged to reach out to their House delegation members to urge them to cosponsor H.R. 7525.

Fiscal Year 2024 Appropriations Update

Ahead of a March 8 deadline, Congress approved and President Biden signed into law a [six-bill](#), \$460 billion spending package that includes funding for the following fiscal

year 2024 appropriations measures: Agriculture; Commerce-Justice-Science; Energy-Water; Interior-Environment; Military Construction-Veterans Affairs; and, Transportation-HUD. The legislation adheres to the debt limit deal negotiated by President Joe Biden and then-House Speaker Kevin McCarthy (R-CA). Overall, the agencies and programs funded under the spending measure would generally remain flat, though there are small increases for programs within the Energy-Water and Transportation-HUD bills. The Interior-Environment measure would see the largest percentage cut (over three percent), which is mainly due to reductions to the Environmental Protection Agency's budget.

While House GOP leaders claimed a number of key wins in the package, including cuts to nondefense discretionary spending, conservatives were generally critical of the final package. Some members were unhappy with the overall level of spending, while others believed that Republicans should have been able to extract more policy concessions. For their part, Democrats touted their efforts to reject the steep funding cuts initially sought by the House Freedom Caucus. Congressional Democrats also successfully turned away a number of controversial policy riders. In the end, House Speaker Mike Johnson (R-LA) had to rely largely on Democratic support to advance the bill.

Looking ahead, the deadline for passing the remaining six bills – Homeland Security, Labor-Health and Human Services-Education, Defense, Financial Services, Legislative Branch and State-Foreign Operations – is March 22. Several of these measures are considered more controversial and thus will prove more difficult to get over the finish line.

President Biden Unveils FY 2025 Budget Proposal

Earlier this week, President Biden unveiled his fiscal year 2025 budget request to Congress, which covers broad spending categories and includes projections for major entitlement programs, such as Social Security, Medicare and Medicaid. All told, the administration is proposing \$7.3 trillion in mandatory and discretionary spending for the upcoming fiscal year, which begins on October 1, 2024. The proposed funding level represents a 4.7 percent increase over the current budget. Among other things, the Biden administration is calling on Congress to restore the popular expanded Child Tax Credit that expired in 2021. The framework also includes funding for a federal-state partnership aimed at expanding free pre-school education and revives legislative proposals aimed at providing national paid leave and free community college.

The new spending would be offset by new taxes on the wealthy and major corporations. Among other proposals, the budget would introduce a 25 percent minimum tax on those earning more than \$100 million. With regard to businesses, the proposal calls for increasing the corporate tax rate to 28 percent (up from 21 percent). It also proposes to increase the minimum tax on billion-dollar corporations to 21

percent (up from 15 percent). According to the administration, these reforms would reduce the deficit by nearly \$3 trillion over the next decade.

Looking ahead, a number of cabinet officials and other agency heads will appear before various congressional committees in the coming weeks to defend the administration's spending priorities. However, given the divided Congress and highly-charged political climate ahead of the November elections, the administration's budget plan will serve as more of a symbolic representation of the president's policy priorities than the actual starting place for upcoming spending decisions.

Senate Panel to Consider Bipartisan Legislation to Reauthorize the Economic Development Administration

This week, the Senate Environment and Public Works (EPW) Committee will consider bipartisan legislation that would reauthorize the Economic Development Administration (EDA) for the first time in 20 years. The EDA is an agency within the Commerce Department that invests in the economic development of distressed communities. The bill proposes key reforms to modernize EDA's core programs and authorizes activities such as workforce development and disaster assistance. This bill would also authorize and update the laws pertaining to certain federal regional commissions. A summary of the bill is available [here](#), and the full text can be accessed [here](#).

Relevant Hearings and Markups

House Transportation – On Tuesday morning, the panel held a hearing entitled, "Disaster Readiness: Examining the Propriety of the Expanded Use of FEMA Resources." FEMA Administrator Deanne Criswell is among those slated to testify. More information on the hearing can be found [here](#).

Senate Energy and Natural Resources – On Tuesday morning, the full committee met to examine the findings and recommendations of the Wildland Fire Mitigation and Management Commission. Additional detail on the hearing, including a full witness list, can be accessed [here](#).

Senate Finance – On Thursday morning, Health and Human Services (HHS) Secretary Xavier Becerra appeared before the committee to discuss the president's fiscal year 2025 budget request for the department. More information on the hearing can be found [here](#).

Senate Homeland Security – On Thursday morning, the full committee met for a hearing, entitled "A Nation on Fire: Responding to the Increasing Wildfire Threat." Additional hearing details, including a full witness list, can be accessed [here](#).

Senate Budget – On Tuesday morning, the panel heard from Office of Management and Budget Director Shalanda Young on the president's fiscal year 2025 budget

proposal. A live webcast of the meeting will be available [here](#), beginning at 10:15am ET.

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2024 MONTHLY CENSUS FOR EDEN VALLEY

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC
<u>AVERAGE DAILY</u>												
<u>CENSUS</u>												
MEDICARE	17	18										
PRIVATE	1	1										
MEDI-CAL	31	28										
HOSPICE												
TOTAL	49	47	0	0	0	0	0	0	0	0	0	0
<u>OCCUPANCY</u>												
DAYS IN MONTH	31	29	31	30	31	30	31	31	30	31	30	31
TOTAL POSSIBLE DAYS	1,643	1,537	1,643	1,770	1,829	1,770	1,829	1,829	1,770	1,829	1,770	1,829
TOTAL ACTUAL DAYS	1,545	1,392										
OCCUPANCY PERCENTAGE	94%	91%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%
NUMBER OF FACILITY BEDS	59	59	59	59	59	59	59	59	59	59	59	59
NUMBER OF BEDS AVAILABLE	10	12	59	59	59	59	59	59	59	59	59	59

2023 MONTHLY CENSUS FOR EDEN VALLEY

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC
<u>AVERAGE DAILY</u>												
<u>CENSUS</u>												
MEDICARE	14	25	23	26	22	21	18	23	22	15	18	18
PRIVATE	3	4	5	3	4	4	3	3	2	1	1	1
MEDI-CAL	24	23	24	26	29	29	30	31	31	32	32	32
HOSPICE												
TOTAL	41	52	52	55	55	54	51	57	55	48	51	51
<u>OCCUPANCY</u>												
DAYS IN MONTH	31	28	31	30	31	30	31	31	30	31	30	31
TOTAL POSSIBLE DAYS	1,643	1,484	1,643	1,770	1,829	1,770	1,829	1,829	1,770	1,829	1,770	1,829
TOTAL ACTUAL DAYS	1,264	1,452	1,587	1,647	1,722	1,629	1,566	1,767	1,628	1,512	1,530	1,581
OCCUPANCY PERCENTAGE	77%	98%	97%	93%	94%	92%	86%	97%	92%	83%	86%	86%
NUMBER OF FACILITY BEDS	53	53	53	59	59	59	59	59	59	59	59	59
NUMBER OF BEDS AVAILABLE	12	1	1	4	4	5	8	2	4	11	8	8

2024 PATIENT VISIT COUNTS

SMC STAFF	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC	Avg Pt. Per Day
DR. GIRON	461	454	16										
DR. BELTRAN	268	296	10										
DR. ROD	133	145	5										
DR. PEÑA	337	300	10										
OSKAR LIZARAGGA													
DAVIS PA-C	340	371	13										
DR. GAMBOA	218	185	6										
X-RAY	106	125	4										
MA VISITS	200	111	4										
CARE MNGMT	29	23	1										
LABORATORY	278	277	10										
MARIA SCHELL, NP	325	180	6										
WHC		0	0										
DR. CHANDLER	40	0	0										
HOSSAIN (MD)	19	56	2										
DR. MILLNER	20	24	1										
ULTRA SOUND	104	79	3										
MAMMOGRAPHY	60	42	1										
CPSP	133	103	4										
DR. ESTEVA	104	97	3										
DR. WRIGHT	121	93	3										
NST NURSE	21	11	0										
DR. SADEQUE	30	0	0										
COVID													
VACCINES													
TOTAL VISITS	3,347	2,972	96	-	-	-	-	-	-	-	-	-	#

March 8, 2024

Dearest Erika,

Thank you for all your kind help with my mom + all our needs at the facility. You treated us like a family and I will never forget everything. God Bless

Love,
Ate Eric + Family

Theresa
Madden

Shirley
Pugh

Bianca
Mora

Amelia

Yvonne
Hoff

2.23.24

Thank you so much for taking part in our first
Health & Wellness Fair at the Soledad Family
Resource Center. Your attendance has made a
difference in the lives of our community members
and to the success of the event.

Looking forward to future collaborations!