



Soledad Community

HEALTH CARE DISTRICT

AGENDA
AUGUST 31, 2023

Agenda

SOLEDAD COMMUNITY HEALTH CARE DISTRICT
Regular Meeting of the Board of Directors
August 31, 2023 @ 4:00 p.m.

Board members and members of the public may attend this meeting in person at the District Office located at 612 Main Street, Soledad, Ca 93960 in the Creekside Room

1. Call to Order

2. Roll Call

Graig Stephens
Maggie Campa
Rosemary Guidotti
Anne Trebino
Michael Schell

3. Pledge of Allegiance

4. Reading of the District's Mission Statement – To be read by a District Board Member
“To anticipate and provide services to meet the health care needs of the people we serve.”

5. President's Welcome
Introductions and Welcome – Graig Stephens

6. Approval of Minutes Action
A. Regular Meeting of June 29, 2023.

BOARD ACTION: _____

7. Public Comment
Members of the public are welcome to participate in the meetings of the Board. Comments of the public will be accepted during the Public Comment portion of the agenda only. No action or comments will be taken by the Board on matters not on the agenda. When the Board President recognizes a member of the public for oral comment, such comment shall be three (3) minutes or less, at the discretion of the Board President. We would like a calm presentation so that the importance of what you are presenting is not overshadowed by the manner of the presentation.

8. Communications Coordinator – Jaimee Campa

9. Treasurer's Report –
A. Review of Operating Entities and the District, Mr. Brent Green, CPA
Financial Statements (*Board will consider the approval of the Treasurer's Report*)

BOARD ACTION: _____

10. Monthly Budget Review –
(Board will consider the approval of the monthly budget for the 2023-2024 fiscal year)

BOARD ACTION: _____

11. District’s CEO Report – Ida Lopez Chan
12. Adjournment to Closed Session
 - A. Public Employee Performance Evaluation (Government Code §54957(b)) Title: (CEO)
13. Reconvene in Open Session and report out from closed session, if any
14. Adjournment to the next meeting
Regular District Board Meeting – Thursday, September 28, 2023 at 4:00 P.M.

Note: Requests for a disability related modification or accommodation, including auxiliary aids or services, in order to attend or participate in a meeting should be made to the District Recording Secretary during regular business hours at 831-678-2462. Notification received 47 hours before the meeting will enable the district to make reasonable accommodations. Open session meeting materials provided to the Board of Directors after the agenda packets are distributed are available at the office of the Recording Secretary located at 612 Main Street, Soledad, California.

**Soledad Community Health Care District
Regular Meeting of the Board of Directors
June 29, 2023 @ 4:00 p.m.**

MINUTES

1. Call to order at 4:05 p.m. by President, Graig Stephens

2. Board of Directors Roll Call.

Directors Present: President, Graig Stephens
Vice President, Maggie Campa
Secretary, Rosemary Guidotti
Treasurer, Anne Trebino
Board Member, Michael Schell (arrived late)

Directors Absent: None

Staff Present: CEO, Ida Lopez Chan
District Recording Secretary, Sophie Piña

District CPA: Absent

We have a Quorum

3. Pledge of Allegiance: Graig Stephens

4. Mission Statement: Rosemary Guidotti

5. President's Welcome: Graig Stephens

6. Approval of Minutes:

Motion: The board approved the minutes as mailed from the regular board meeting on May 25, 2023.

M/S: Campa/Trebino

Ayes: Stephens, Campa, Guidotti, Trebino

Nays: -

Abstain: -

Absent: - Schell

Motion: Passed

7. Public Comment:

Anne Solomon-Courrejou commented on Eden Valley's lost and stolen property policy.

8. Communications Coordinator – Jaimee reminded the board of our upcoming Gala Event. Save the dates have been sent out and sponsorship packages have been prepared for anyone interested. Human Resources will be establishing a volunteer program. The event's planning committee has been meeting biweekly to plan events for the district. Certified Nursing Assistant William Canlas and Soledad Medical Clinic Front Office Supervisor Valerie Valenzuela were in the spot light in this month's newsletter.

**Soledad Community Health Care District
Regular Meeting of the Board of Directors
June 29, 2023 @ 4:00 p.m.**

9. Treasurer's Report –

Motion: The board approved the Financial Statements for review for Operating Entities and the District.

M/S: Guidotti/Trebino

Ayes: Stephens, Campa, Guidotti, Trebino & Schell

Nays: -

Abstain: -

Absent: -

Motion: Passed

10. Proposed Budget Review –

Motion: The board approved the Proposed Budget Review for the 2023-2024 fiscal year.

M/S: Trebino/Campa

Ayes: Stephens, Campa, Guidotti, Trebino & Schell

Nays: -

Abstain: -

Absent: -

Motion: Passed

11. Resolution No. 2023-04 –

Motion: The board moved to accept Resolution 2023-04 Authorizing the District Chief Executive Officer to open Rural Health Clinics.

M/S: Schell/Trebino

Ayes: Stephens, Campa, Guidotti, Trebino & Schell

Nays: -

Abstain: -

Absent: -

Motion: Passed

12. Revised SCHCD Employee Handbook –

Motion: The board moved to adopt the revised SCHCD Employee Handbook.

M/S: Trebino/Guidotti

Ayes: Stephens, Campa, Guidotti, Trebino & Schell

Nays: -

Abstain: -

Absent: -

Motion: Passed

13. District's CEO Report – Ida and Graig Stephens attended the LAFCO meeting on June 26th, 2023. LAFCO mentioned SCHCD & the MSR. Ida will follow up with an email to LAFCO asking for more information regarding the emergent issues that were mentioned. The board met Natasha Prunty Eden Valley's Administrator. Natasha updated the board with the occupancy totals for the month of May which were

**Soledad Community Health Care District
Regular Meeting of the Board of Directors
June 29, 2023 @ 4:00 p.m.**

95.8%. The Census for today was 51 in house. For the month of May we received a total of 25 admissions. Nineteen from SVMH, Three from Natividad, One from Stanford and Two from CHOMP. For Eden Valley we had Three new hires and Four resignations. We are currently still seeking Three fulltime LVN's and Five CNAs in order to be fully staffed. Our new Assistant Director of Nurses Barbara Wall will be starting next week. The board also met Alicia Delatorre the new clinic manager at SMC. Alicia updated the board and let them know that the clinic will be opening on Saturdays for Well Child and Sports Physicals. On July 15th the clinic will open for patient physicals ages 4-18 from 8am-1pm. The clinic received a medical grant from the alliance for \$234,426.58. District board members will now have district emails. Sophie will help with setup. The bank will proceed with a second 90-day extension on the line of credit. Ida will update the board in September once bank is ready to renew. Ida continues to be part of multiple partnerships.

- 14. Adjournment to Closed Session – Public Employee Performance Evaluation**
(Government Code §54957(b)) Title: CEO
- 15. Reconvene to Open Session – A 5-0 unanimous board member confidence & CEO**
- 16. Meeting Adjourned at 6:05p.m. – The board will reconvene on August 31, 2023 for a Regular District Board Meeting at 4:00p.m.**

Prepared By: _____
Sophie Piña, District Board Secretary

Approved By: _____
Graig Stephens, Board President

2023 MONTHLY CENSUS FOR EDEN VALLEY

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC
<u>AVERAGE DAILY</u>												
<u>CENSUS</u>												
MEDICARE	14	25	23	26	22	21	18					
PRIVATE	3	4	5	3	4	4	3					
MEDI-CAL	24	23	24	26	29	29	30					
HOSPICE												
TOTAL	41	52	52	55	55	54	51	0	0	0	0	0
<u>OCCUPANCY</u>												
DAYS IN MONTH	31	28	31	30	31	30	31	31	30	31	30	31
TOTAL POSSIBLE DAYS	1,643	1,484	1,643	1,770	1,829	1,770	1,829	1,829	1,770	1,829	1,770	1,829
TOTAL ACTUAL DAYS	1,264	1,452	1,587	1,647	1,722	1,629	1,566					
OCCUPANCY PERCENTAGE	77%	98%	97%	93%	94%	92%	86%	0%	0%	0%	0%	0%
NUMBER OF FACILITY BEDS	53	53	53	59	59	59	59	59	59	59	59	59
NUMBER OF BEDS AVAILABLE	12	1	1	4	4	5	8	59	59	59	59	59

2022 MONTHLY CENSUS FOR EDEN VALLEY

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC
<u>AVERAGE DAILY</u>												
<u>CENSUS</u>												
MEDICARE	11	9	5	9	6	5	7	6	8	8	6	8
PRIVATE	5	4	3	3	4	4	3	3	3	4	4	3
MEDI-CAL	21	23	21	22	21	20	22	22	20	19	21	23
HOSPICE												
TOTAL	37	36	29	34	31	29	32	31	31	31	31	34
<u>OCCUPANCY</u>												
DAYS IN MONTH	31	28	31	30	31	30	31	31	30	31	30	31
TOTAL POSSIBLE DAYS	1,643	1,484	1,643	1,590	1,643	1,590	1,643	1,643	1,590	1,643	1,590	1,643
TOTAL ACTUAL DAYS	1,139	999	911	1,015	954	882	998	983	934	959	906	1,066
OCCUPANCY PERCENTAGE	69%	67%	55%	64%	58%	55%	61%	60%	59%	58%	57%	65%
NUMBER OF FACILITY BEDS	53	53	53	53	53	53	53	53	53	53	53	53
NUMBER OF BEDS AVAILABLE	16	17	24	19	22	24	21	22	22	22	22	19

2023 PATIENT VISIT COUNTS

SMC STAFF	JAN	Avg Pt. Per Day	FEB	Avg Pt. Per Day	MAR	Avg Pt. Per Day	APR	Avg Pt. Per Day	MAY	Avg Pt. Per Day	JUNE	Avg Pt. Per Day	JUL	Avg Pt. Per Day
DR. GIRON	319	19	364	19	416	18	330	17	390	18	443	37	225	38
DR. BELTRAN	227	21	178	18	297	20	193	19	252	19	243	32	224	34
DR. ROD	179	30	92	31	104	26	121	30	154	31	166	55	102	51
DR. PEÑA	221	18	213	19	337	18	305	18	329	19	346	36	308	39
OSKAR LIZARAGGA DAVIS PA-C	312	20	263	20	298	20	274	20	357	20	336	37	289	41
DR. GAMBOA	189	19	185	17	187	16	124	10	216	15	156	26	35	23
X-RAY	148	8	141	9	146	9	158	9	193	10	159	14	129	14
MA VISITS	120	6	87	5	111	5	73	4	104	6	68	6	65	7
CARE MANAGEMENT	37	2	37	2	35	2	34	2	31	2	41	4	36	4
LABORATORY	209	12	211	12	254	12	243	15	289	17	297	28	283	30
AMY UNDERWOOD, PA-C	154	19	206	19	275	18	189	16	225	19	217	33	282	38
Francisca Bob	102	9	0	0										
WHC														
MARIA SCHELL, NP	339	16	345	18	243	11	287	14	374	17	344	30	332	35
DR. CHANDLER	53	6	0	0	59	10	135	23	21	21	16	16	21	21
Hossian (MD)	21	3	42	21	19	5	0		24	24	40	20	50	24
Dr. Millner									76	19	21	21	59	30
DR. AGUILERA	58	6	0	0	16	5	0							
ULTRA SOUND	104	7	90	9	88	7	74	7	106	8	90	8	88	15
MAMMOGRAPHY	57	6	41	14	34	7	50	13	50	8	49	12	14	14
JULIA SNELL, RD	70	3	60	3	95	4	76	4	72	4	7	2		
CPSP	118	7	115	10	159	11	136	10	132	9	9	8	111	13
DR. DE RANIERI	59	7	18	18	0		37	19	39	20	14	14		
Dr. Barnes	69	8	94	19	38		53	18	78	20	41	21		
DR. NGUYEN	47	6	18	18	19	5	46	23	59	20	41	21		
DR. ESTEVA	-	-	81	20	101	14	68	23	43	22	23	23	40	27
Dr. Wright	55	6	51	26	138	17	21	21	89	22	129	22	98	39
NST Nurse	27	2	14	4	20	2	33	5	39	5	29	4	18	5
Dr. Kublan														
Dr. Uphoff/Millner														
COVID														
VACCINES	0	0	34	9	13	2	12						9	9
TOTAL VISITS	3,294	266	2,980	360	3,502	264	3,072	340	3,742	395	3,325	530	2,818	542

2022 PATIENT VISIT COUNTS

STAFF	JAN	FEB	MARCH	APRIL	MAY	JUNE	JULY	AUG	SEP	OCT	NOV	DEC
SMC												
DR. GIRON	347	310	335	326	382	287	373	416	400	427	358	190
DR. BELTRAN	220	240	248	256	265	223	187	278	263	237	188	287
DR. ROD	169	109	114	109	132	84	119	159	122	113	154	81
DR. JACKSON	394	391	386	456	462	440	205					
DR. SPENCER							166	409	295			
DR. PEÑA	182	174	254	266	266	236	282	306	284	236	286	341
OSKAR LIZARAGGA DAVIS PA-C	324	268	319	287	366	349	189	305	345	272	280	308
X-RAY	94	75	129	84	220	148	129	203	195	154	160	142
MA VISITS	126	56	62	92	97	81	89	96	177	172	182	165
CARE MANAGEMENT	58	33	71	43	41	61	53	49	43	30	33	28
LABORATORY	236	277	249	298	275	208	272	304	285	296	231	230
AMY UNDERWOOD, PA-C	206	182	172	189	149	217	202	226	220	175	206	178
JEANETTE DOLMETSCH, PA-C									75	421	466	355
DR. GAMBOA										189	224	131
Francisca Bob												34
WHC												
MARIA SCHELL, NP	229	310	340	373	380	333	409	397	287	358	306	356
DR. CHANDLER	17	70	111	54	0	0		0	56	59	0	0
DR. ESTEVA	52	65	69	77	100	38	16	53	63	57	45	43
DR. NGUYEN									6	33	34	
DR. AGUILERA	49	37	14	50	76	95	41	48	42	64	97	24
ULTRA SOUND	63	74	109	86	90	93	88	116	108	119	91	44
MAMMOGRAPHY	25	58	44	48	43	25	46	61	50	52	59	50
NST										13	4	12
JULIA SNELL,RD	78	72	85	86	89	28	66	79	83	75	67	104
CPSP	134	137	129	153	131	115	121	136	122	116	102	113
DR. DE RANIERI							33	93	80	46	20	21
Dr. Barnes											2	40
Dr. Kublan	70	83	90	69	106	67	34					
Dr. Uphoff/Millner	35	0	0	0	0	0						
Dr. Wright	42	77	33	79	47	67	114	36	76	59	66	
Hossian (MD)	50	21	61	48	59	40	107	136	81	55	18	45
COVID												
VACCINES	928	468	280	173	100	116	209	135	120	97	148	83
TESTING	566	179	50	80	126	146	246	238	55	43	10	
TOTAL VISITS	4,694	3,766	3,754	3,782	4,002	3,497	3,796	4,279	3,933	3,968	3,837	3,405

Soledad Community Health Care District

Balance Sheet

As of June 30, 2023

Draft Copy

Unaudited

	<u>30-Jun-23</u>	<u>30-Jun-22</u>	<u>Variance</u>
Assets			
Current Assets			
Cash & Cash Equivalents	1,809,502	3,309,758	(1,500,256)
Assets Limited as to Use - Current	105	105	-
Patient Accounts Receivable - Net	2,039,354	1,223,273	816,081
Other Receivables	50,234	85,125	(34,891)
Inventories	113,615	113,144	471
Prepaid Expenses & Deposits	65,816	56,445	9,371
	<u>4,078,626</u>	<u>4,787,850</u>	<u>(709,224)</u>
Fixed Assets:			
Buildings & Improvements	10,713,058	10,713,058	-
Equipment	3,027,243	3,027,243	-
Construction in Progress	148,315	140,844	7,471
	<u>13,888,616</u>	<u>13,881,145</u>	<u>7,471</u>
Accum Depr	(7,820,048)	(7,309,904)	(510,144)
	<u>6,068,568</u>	<u>6,571,241</u>	<u>(502,673)</u>
Total Assets	<u>10,147,194</u>	<u>11,359,091</u>	<u>(1,211,897)</u>
Liabilities:			
Current Liabilities:			
Accounts Payable	311,450	335,433	(23,983)
Accrued Payroll & Benefits	635,882	611,411	24,471
Estimated Third Party Settlements	2,573,122	2,097,664	475,458
1st Capital Bank - Line of Credit	250,000	-	250,000
Current Portion - Long-term Debt	140,586	131,987	8,599
	<u>3,911,040</u>	<u>3,176,495</u>	<u>734,545</u>
Long-Term Debt	<u>3,805,094</u>	<u>3,939,616</u>	<u>(134,522)</u>
Total Liabilities	<u>7,716,134</u>	<u>7,116,111</u>	<u>600,023</u>
Net Assets (Assets Minus Liabilities)	<u>2,431,060</u>	<u>4,242,980</u>	<u>(1,811,920)</u>
Summary of Net Assets			
Beginning of Year - July 1st	2,554,308	5,009,704	
Increase <Decrease> in Net Assets	<u>(123,248)</u>	<u>(766,724)</u>	
End of Period	<u>2,431,060</u>	<u>4,242,980</u>	
Number of Days of Cash on Hand	<u>49.19</u>	<u>104.41</u>	

Soledad Community Health Care District

Statement of Revenues, Expenses, and Changes in Net Assets

For the Year Ended:

June 30, 2023

Draft Copy

Unaudited

	<u>30-Jun-23</u>	<u>30-Jun-22</u>	<u>Variance</u>
Operating Revenues:			
Medical Services	21,279,081	21,321,997	(42,916)
Contractual Adjustments	(6,520,904)	(8,055,431)	1,534,527
	<u>14,758,177</u>	<u>13,266,566</u>	<u>1,491,611</u>
Other Operating Revenues	187,262	791,776	(604,514)
	<u>14,945,439</u>	<u>14,058,342</u>	<u>887,097</u>
Operating Expenses:			
Salaries & Wages	7,093,121	7,232,795	(139,674)
Professional Fees	3,638,664	3,093,459	545,205
Employee Benefits	1,495,541	1,644,809	(149,268)
Supplies	1,529,480	1,317,787	211,693
Utilities	400,005	452,901	(52,896)
Purchased Services	302,129	361,109	(58,980)
Other Operating Expenses	309,684	294,813	14,871
Insurance	274,018	257,391	16,627
Rents and Leases	39,619	40,093	(474)
	<u>15,082,261</u>	<u>14,695,157</u>	<u>387,104</u>
Operating Income <Loss> Before Depreciation	(136,822)	(636,815)	499,993
Less Depreciation	<u>(510,144)</u>	<u>(507,672)</u>	<u>(2,472)</u>
Operating Income <Loss> After Depreciation	(646,966)	(1,144,487)	497,521
Non-Operating Revenues <Expenses>			
District Property Tax Revenues	409,476	370,065	39,411
Grants & Contributions	324,894	126,215	198,679
Investment Income	2,003	587	1,416
Interest Expense	(212,655)	(119,104)	(93,551)
	<u>523,718</u>	<u>377,763</u>	<u>145,955</u>
Increase <Decrease> in Net Assets	<u>(123,248)</u>	<u>(766,724)</u>	<u>643,476</u>
Summary of Income by Operation			
Eden Valley Care Center	997,848	(753,138)	1,750,986
Clinic & Women's Health Center	(384,396)	(200,797)	(183,599)
District	(736,700)	187,211	(923,911)
	<u>(123,248)</u>	<u>(766,724)</u>	<u>643,476</u>
Other Items:			
Contractual Adjustments %	<u>30.64%</u>	<u>37.78%</u>	
Salaries to Gross Revenues	<u>33.33%</u>	<u>33.92%</u>	
Professional Fees to Gross Revenues	<u>17.10%</u>	<u>14.51%</u>	

Soledad Community Health Care District

Account Summaries

Draft Copy

Description	30-Jun-23	30-Jun-22	Variance
Cash & Cash Equivalents:			
1st Capital Bank	1,207,866	2,674,575	(1,466,709)
Mechanics Bank	575,440	480,254	95,186
LAI	16,174	15,898	276
US Bank	3,741	132,765	(129,024)
Petty Cash	6,281	6,266	15
Totals	1,809,502	3,309,758	(1,500,256)

Accounts Receivable			
Eden Valley - Net	1,443,366	189,330	1,254,036
Clinic - Net	595,988	1,033,943	(437,955)
Totals	2,039,354	1,223,273	816,081

Summary of Income by Month

July	(306,626)	(40,437)	
August	(446,273)	(313,012)	
September	(82,121)	(149,593)	
October	(58,172)	56,673	
November	(173,506)	888	
December	104,729	426,457	
January	(147,174)	46,058	
February	383,104	(115,084)	
March	123,144	(287,226)	
April	149,295	(515,524)	
May	179,826	324,045	
June	(77,474)	(309,969)	
Totals	(351,248)	(876,724)	525,476
Grants Received	228,000	110,000	Favorable
	(123,248)	(766,724)	<Unfavorable>

Gross Revenues by Type

Medical Clinic	13,561,524	63.73%	
Medicare	2,809,898	13.20%	36.41%
Medi-Cal	3,849,524	18.09%	49.88%
Private	423,692	1.99%	5.49%
Other	634,443	2.98%	8.22%
Totals	21,279,081	100.00%	100.00%

Soledad Community Health Care District

Account Summaries

Draft Copy

<u>Eden Valley Care Center by Dept</u>	<u>30-Jun-23</u>	<u>30-Jun-22</u>	<u>Variance</u>
Revenues - Net			
Medi-Cal	3,711,612	2,837,679	873,933
Medicare	3,398,325	2,737,530	660,795
Other Insurance	535,816	294,978	240,838
Private	422,547	500,230	(77,683)
Other Income	94,363	623,854	(529,491)
	<u>8,162,663</u>	<u>6,994,271</u>	<u>1,168,392</u>
Expenses:			
Medicare Certified Unit	2,563,973	2,565,044	(1,071)
General Administration	1,177,593	1,754,686	(577,093)
Employee Benefits	574,204	623,722	(49,518)
Dietary	576,611	518,776	57,835
Nursing Administration	637,944	266,126	371,818
Physical, Occupational & Speech Therapy	356,922	421,945	(65,023)
Plant Operations & Maintenance	304,129	509,465	(205,336)
Housekeeping and Laundry	284,719	303,896	(19,177)
Taxes, Insurance, Depreciation, Interest	251,090	241,284	9,806
Activities, Education & Soda Shop	233,646	312,721	(79,075)
Medical Records, Central Supply, Pharmacy	203,984	229,744	(25,760)
	<u>7,164,815</u>	<u>7,747,409</u>	<u>(582,594)</u>
Net Income <Loss>	<u>997,848</u>	<u>(753,138)</u>	<u>1,750,986</u>

<u>Eden Valley Care Center by Type</u>	<u>30-Jun-23</u>	<u>30-Jun-22</u>	<u>Variance</u>
Revenues - Net			
Medi-Cal	3,711,612	2,837,679	873,933
Medicare	3,398,325	2,737,530	660,795
Other Insurance	535,816	294,978	240,838
Private	422,547	500,230	(77,683)
Other Income	94,363	623,854	(529,491)
	<u>8,162,663</u>	<u>6,994,271</u>	<u>1,168,392</u>
Expenses:			
Salaries	4,004,582	4,514,180	(509,598)
Benefits	897,655	1,035,461	(137,806)
Professional Fees	811,588	549,066	262,522
Supplies	657,927	565,779	92,148
Utilities	279,649	239,756	39,893
Insurance	170,746	155,439	15,307
Purchased Services	136,425	406,694	(270,269)
Other Operating Expenses	129,839	207,347	(77,508)
Depreciation	76,404	73,687	2,717
	<u>7,164,815</u>	<u>7,747,409</u>	<u>(582,594)</u>
Net Income <Loss>	<u>997,848</u>	<u>(753,138)</u>	<u>1,750,986</u>

Soledad Community Health Care District

Account Summaries

Draft Copy

<u>Soledad Medical Clinic / Women's Health Center</u>	<u>30-Jun-23</u>	<u>30-Jun-22</u>	<u>Variance</u>
Revenues - Net			
Gross Revenues	13,561,524	15,138,535	(1,577,011)
Contractual Adjustments	(6,871,648)	(8,242,386)	1,370,738
Other Revenues	266,554	134,392	132,162
	<u>6,956,430</u>	<u>7,030,541</u>	<u>(74,111)</u>
Expenses:			
Salaries	2,394,863	2,503,559	(108,696)
Professional Fees	1,456,723	963,362	493,361
Doctors	1,101,767	1,516,417	(414,650)
Supplies	857,239	752,008	105,231
Employee Benefits	521,926	585,624	(63,698)
Depreciation	432,252	427,915	4,337
Interest Expense	212,655	109,273	103,382
Utilities	120,357	121,353	(996)
Other Operating Expenses	90,300	97,764	(7,464)
Insurance	79,556	79,461	95
Purchased Services	73,188	74,602	(1,414)
	<u>7,340,826</u>	<u>7,231,338</u>	<u>109,488</u>
Net Income <Loss>	<u>(384,396)</u>	<u>(200,797)</u>	<u>(183,599)</u>

<u>Summary of Income by Month</u>	<u>June 2023</u>	<u>Jul - May</u>	<u>Total</u>
Eden Valley Care Center	169,996	904,256	1,074,252
Soledad Medical Clinic / Women's Health Center	(135,968)	183,824	47,856
District	<u>(68,990)</u>	<u>(666,222)</u>	<u>(735,212)</u>
Sub-Total	(34,962)	421,858	386,896
Depreciation	<u>(42,512)</u>	<u>(467,632)</u>	<u>(510,144)</u>
Totals	<u>(77,474)</u>	<u>(45,774)</u>	<u>(123,248)</u>

Soledad Community Health Care District

Account Summaries

Draft Copy

Summary of Cash Flows:

Cash Flows for the Year Ended:

Increase <Decrease> in Net Assets	(123,248)
Add: Depreciation	510,144
Increase in Line of Credit	250,000
Decrease in Prepays	40,022
Less: Increase in Inventory	(471)
Decrease in Accrued Payroll	(1,550)
Purchase of Equipment	(7,471)
Decrease in Accounts Payable	(119,989)
Payment of Long-Term Debt	(125,923)
Increase in Accounts Receivable	(781,190)
Payment of Third Party Settlement	<u>(1,140,580)</u>
Increase <Decrease> in Cash	<u><u>(1,500,256)</u></u>

Soledad Community Health Care District

Balance Sheet

As of July 31, 2023

	<u>31-Jul-23</u>	<u>31-Jul-22</u>	<u>Variance</u>
Assets			
Current Assets			
Cash & Cash Equivalents	1,665,267	3,023,088	(1,357,821)
Assets Limited as to Use - Current	105	105	-
Patient Accounts Receivable - Net	1,949,267	1,184,349	764,918
Other Receivables	50,169	89,701	(39,532)
Inventories	113,615	113,144	471
Prepaid Expenses & Deposits	196,826	143,552	53,274
	<u>3,975,249</u>	<u>4,553,939</u>	<u>(578,690)</u>
Fixed Assets:			
Buildings & Improvements	10,713,058	10,713,058	-
Equipment	3,027,243	3,027,243	-
Construction in Progress	148,315	141,147	7,168
	<u>13,888,616</u>	<u>13,881,448</u>	<u>7,168</u>
Accum Depr	(7,861,561)	(7,352,416)	(509,145)
	<u>6,027,055</u>	<u>6,529,032</u>	<u>(501,977)</u>
Total Assets	<u>10,002,304</u>	<u>11,082,971</u>	<u>(1,080,667)</u>
Liabilities:			
Current Liabilities:			
Accounts Payable	297,449	398,245	(100,796)
Accrued Payroll & Benefits	636,792	574,916	61,876
Estimated Third Party Settlements	2,538,647	2,097,664	440,983
1st Capital Bank - Line of Credit	-	-	-
Current Portion - Long-term Debt	141,034	130,241	10,793
	<u>3,613,922</u>	<u>3,201,066</u>	<u>412,856</u>
Long-Term Debt	<u>3,793,438</u>	<u>3,930,551</u>	<u>(137,113)</u>
Total Liabilities	<u>7,407,360</u>	<u>7,131,617</u>	<u>275,743</u>
Net Assets (Assets Minus Liabilities)	<u>2,594,944</u>	<u>3,951,354</u>	<u>(1,356,410)</u>
Summary of Net Assets			
Beginning of Year - July 1st	2,431,060	4,242,980	
Increase <Decrease> in Net Assets	<u>163,884</u>	<u>(291,626)</u>	
End of Period	<u>2,594,944</u>	<u>3,951,354</u>	
Number of Days of Cash on Hand	<u>45.27</u>	<u>95.37</u>	

Soledad Community Health Care District

Statement of Revenues, Expenses, and Changes in Net Assets

For the One Month Ended:

July 31, 2023

	<u>31-Jul-23</u>	<u>31-Jul-22</u>	<u>Variance</u>
Operating Revenues:			
Medical Services	1,680,739	1,484,794	195,945
Contractual Adjustments	(183,286)	(572,363)	389,077
	<u>1,497,453</u>	<u>912,431</u>	<u>585,022</u>
Other Operating Revenues	7,768	1,922	5,846
	<u>1,505,221</u>	<u>914,353</u>	<u>590,868</u>
Operating Expenses:			
Salaries & Wages	624,335	575,270	49,065
Professional Fees	326,936	234,419	92,517
Employee Benefits	116,879	134,315	(17,436)
Supplies	98,473	89,196	9,277
Other Operating Expenses	42,837	41,540	1,297
Utilities	32,935	31,276	1,659
Insurance	25,474	22,756	2,718
Purchased Services	17,037	31,615	(14,578)
Rents and Leases	1,789	3,120	(1,331)
	<u>1,286,695</u>	<u>1,163,507</u>	<u>123,188</u>
Operating Income <Loss> Before Depreciation	218,526	(249,154)	467,680
Less Depreciation	(41,513)	(42,512)	999
Operating Income <Loss> After Depreciation	177,013	(291,666)	468,679
Non-Operating Revenues <Expenses>			
District Property Tax Revenues	-	-	-
Grants & Contributions	-	15,000	(15,000)
Investment Income	187	23	164
Interest Expense	(13,316)	(14,983)	1,667
	<u>(13,129)</u>	<u>40</u>	<u>(13,169)</u>
Increase <Decrease> in Net Assets	<u>163,884</u>	<u>(291,626)</u>	<u>455,510</u>
Summary of Income by Operation			
Eden Valley Care Center	85,741	(193,369)	279,110
Clinic & Women's Health Center	170,720	(50,656)	221,376
District	(92,577)	(47,601)	(44,976)
	<u>163,884</u>	<u>(291,626)</u>	<u>455,510</u>
Other Items:			
Contractual Adjustments %	<u>10.91%</u>	<u>38.55%</u>	
Salaries to Gross Revenues	<u>37.15%</u>	<u>38.74%</u>	
Professional Fees to Gross Revenues	<u>19.45%</u>	<u>15.79%</u>	

Soledad Community Health Care District

Account Summaries

Description	31-Jul-23	31-Jul-22	Variance
Cash & Cash Equivalents:			
1st Capital Bank	1,133,774	2,652,771	(1,518,997)
Mechanics Bank	451,007	341,670	109,337
LAIF	16,301	15,928	373
US Bank	57,904	6,453	51,451
Petty Cash	6,281	6,266	15
Totals	1,665,267	3,023,088	(1,357,821)

Accounts Receivable

Eden Valley - Net	1,549,513	309,649	1,239,864
Clinic - Net	399,754	874,700	(474,946)
Totals	1,949,267	1,184,349	764,918

Summary of Income by Month

July	163,884	(306,626)	
August			
September			
October			
November			
December			
January			
February			
March			
April			
May			
June			
Totals	163,884	(306,626)	470,510
Grants Received	-	15,000	Favorable
	163,884	(291,626)	<Unfavorable>

Gross Revenues by Type

Medical Clinic	879,240	52.31%	
Medicare	299,919	17.84%	37.42%
Medi-Cal	411,801	24.50%	51.38%
Private	44,206	2.63%	5.52%
Other	45,573	2.71%	5.69%
Totals	1,680,739	100.00%	100.00%

Soledad Community Health Care District

Account Summaries

<u>Eden Valley Care Center by Dept</u>	<u>31-Jul-23</u>	<u>31-Jul-22</u>	<u>Variance</u>
Revenues - Net			
Medi-Cal	403,736	246,122	157,614
Medicare	339,122	98,821	240,301
Other Insurance	44,220	19,597	24,623
Private	44,206	31,810	12,396
Other Income	381	647	(266)
	<u>831,665</u>	<u>396,997</u>	<u>434,668</u>
Expenses:			
Medicare Certified Unit	196,980	200,782	(3,802)
Nursing Administration	182,505	25,607	156,898
General Administration	102,477	111,082	(8,605)
Dietary	72,526	38,679	33,847
Employee Benefits	48,461	50,400	(1,939)
Plant Operations & Maintenance	30,129	38,160	(8,031)
Housekeeping and Laundry	26,972	25,622	1,350
Physical, Occupational & Speech Therapy	26,800	34,483	(7,683)
Activities, Education & Soda Shop	23,247	18,581	4,666
Taxes, Insurance, Depreciation, Interest	20,472	24,534	(4,062)
Medical Records, Central Supply, Pharmacy	15,355	22,436	(7,081)
	<u>745,924</u>	<u>590,366</u>	<u>155,558</u>
Net Income <Loss>	<u>85,741</u>	<u>(193,369)</u>	<u>279,110</u>

<u>Eden Valley Care Center by Type</u>	<u>31-Jul-23</u>	<u>31-Jul-22</u>	<u>Variance</u>
Revenues - Net			
Medi-Cal	403,736	246,122	157,614
Medicare	339,122	98,821	240,301
Other Insurance	44,220	19,597	24,623
Private	44,206	31,810	12,396
Other Income	381	647	(266)
	<u>831,665</u>	<u>396,997</u>	<u>434,668</u>
Expenses:			
Salaries	388,004	337,858	50,146
Professional Fees	161,127	52,964	108,163
Benefits	76,327	79,588	(3,261)
Supplies	47,591	33,791	13,800
Utilities	28,076	21,723	6,353
Other Operating Expenses	17,009	20,434	(3,425)
Purchased Services	11,453	23,414	(11,961)
Insurance	10,871	14,227	(3,356)
Depreciation	5,466	6,367	(901)
	<u>745,924</u>	<u>590,366</u>	<u>155,558</u>
Net Income <Loss>	<u>85,741</u>	<u>(193,369)</u>	<u>279,110</u>

Soledad Community Health Care District

Account Summaries

<u>Soledad Medical Clinic / Women's Health Center</u>	<u>31-Jul-23</u>	<u>31-Jul-22</u>	<u>Variance</u>
Revenues - Net			
Gross Revenues	879,240	1,047,527	(168,287)
Contractual Adjustments	(213,071)	(531,445)	318,374
Other Revenues	187	15,123	(14,936)
	<u>666,356</u>	<u>531,205</u>	<u>135,151</u>
Expenses:			
Salaries	176,260	195,616	(19,356)
Professional Fees	84,817	101,830	(17,013)
Doctors	68,878	79,260	(10,382)
Supplies	50,295	55,406	(5,111)
Depreciation	36,019	36,021	(2)
Employee Benefits	34,555	50,875	(16,320)
Other Operating Expenses	14,894	23,554	(8,660)
Interest Expense	13,316	14,983	(1,667)
Insurance	6,587	6,561	26
Purchased Services	5,156	8,201	(3,045)
Utilities	4,859	9,554	(4,695)
	<u>495,636</u>	<u>581,861</u>	<u>(86,225)</u>
Net Income <Loss>	<u>170,720</u>	<u>(50,656)</u>	<u>221,376</u>

<u>Summary of Income by Month</u>	<u>July</u>	<u>-----</u>	<u>Total</u>
Eden Valley Care Center	91,207		91,207
Soledad Medical Clinic / Women's Health Center	206,739		206,739
District	<u>(92,549)</u>		<u>(92,549)</u>
Sub-Total	205,397	-	205,397
Depreciation	<u>(41,513)</u>		<u>(41,513)</u>
Totals	<u>163,884</u>	<u>-</u>	<u>163,884</u>

Soledad Community Health Care District

Account Summaries

Summary of Cash Flows:

Cash Flows for the One Month Ended:

Increase <Decrease> in Net Assets	163,884
Add: Decrease in Accounts Receivable	90,152
Depreciation	41,513
Increase in Accrued Payroll	910
Less: Payment of Long-Term Debt	(11,208)
Decrease in Accounts Payable	(14,001)
Payment of Third Party Settlement	(34,475)
Increase in Prepaids	(131,010)
Decrease in Line of Credit	(250,000)

Increase <Decrease> in Cash

(144,235)

SOLEDAD COMMUNITY HEALTH CARE DISTRICT

Budget to Actual Summary

Operating Budget FY 2023-2024

July 31, 2023

	<u>Total Budget YTD</u>	<u>Total Actual YTD</u>	<u>Eden Valley Actual YTD</u>	<u>Clinic Actual YTD</u>	<u>District Actual YTD</u>
Operational Revenues:					
Gross Patient Revenues	1,959,380	1,680,739	801,499	879,240	-
Contractual Adjustments	(672,180)	(183,286)	29,785	(213,071)	-
Other Operating Revenues	13,940	7,768	381	-	7,387
	<u>1,301,140</u>	<u>1,505,221</u>	<u>831,665</u>	<u>666,169</u>	<u>7,387</u>
Operational Expenditures:					
Salaries	660,765	624,335	388,004	176,260	60,071
Professional Fees	265,115	326,936	161,127	153,695	12,114
Employee Benefits	132,580	116,880	76,327	34,555	5,998
Supplies	117,435	98,473	47,591	50,295	587
Other Operating Expenses	19,030	42,836	17,009	14,894	10,933
Utilities	34,225	32,935	28,076	4,859	-
Insurance & Taxes	27,070	25,474	10,871	6,587	8,016
Purchased Services	26,985	17,037	11,453	5,156	428
Rents & Leases	3,925	1,789	-	-	1,789
	<u>1,287,130</u>	<u>1,286,695</u>	<u>740,458</u>	<u>446,301</u>	<u>99,936</u>
Gross Margin	<u>14,010</u>	<u>218,526</u>	<u>91,207</u>	<u>219,868</u>	<u>(92,549)</u>
General & Administrative					
Allocation of District Expenditures	-	-	59,962	39,974	(99,936)
Depreciation	41,625	41,513	5,466	36,019	28
Total General & Administrative	<u>41,625</u>	<u>41,513</u>	<u>65,428</u>	<u>75,993</u>	<u>(99,908)</u>
Net Margin	<u>(27,615)</u>	<u>177,013</u>	<u>25,779</u>	<u>143,875</u>	<u>7,359</u>
Other Income <Expenditure>					
Property Tax Revenues	34,020	-	-	-	-
Grants and Contributions	22,225	-	-	-	-
Investment Income	200	187	-	187	-
Interest Expense	(20,500)	(13,316)	-	(13,316)	-
	<u>35,945</u>	<u>(13,129)</u>	<u>-</u>	<u>(13,129)</u>	<u>-</u>
Net Surplus <Deficit>	<u>8,330</u>	<u>163,884</u>	<u>25,779</u>	<u>130,746</u>	<u>7,359</u>

SOLEDAD COMMUNITY HEALTH CARE DISTRICT

Eden Valley Care Center - Budget to Actual

Operating Budget FY 2023-2024

July 31, 2023

	<u>Eden Valley Care Center</u>	<u>1 Month Budget YTD</u>	<u>1 Month Actual YTD</u>	<u>Variance</u>
Operational Revenues:				
Gross Patient Revenues	8,915,050	742,920	801,499	58,579
Contractual Adjustments	333,850	27,820	29,785	1,965
Other Operating Revenues	81,745	6,815	381	(6,434)
	<u>9,330,645</u>	<u>777,555</u>	<u>831,665</u>	<u>54,110</u>
Operational Expenditures:				
Salaries	4,532,775	377,730	388,004	(10,274)
Employee Benefits	962,370	80,200	76,327	3,873
Supplies	600,200	50,015	47,591	2,424
Professional Fees	449,400	37,450	161,127	(123,677)
Utilities	283,400	23,615	28,076	(4,461)
Insurance & Taxes	184,000	15,335	10,871	4,464
Purchased Services	130,500	10,875	11,453	(578)
Other Operating Expenses	113,800	9,485	17,009	(7,524)
Rents & Leases	18,000	1,500	-	1,500
	<u>7,274,445</u>	<u>606,205</u>	<u>740,458</u>	<u>(134,253)</u>
Gross Margin	<u>2,056,200</u>	<u>171,350</u>	<u>91,207</u>	<u>(80,143)</u>
General & Administrative				
Allocation of District Expenditures	827,100	68,925	59,962	
Depreciation	65,700	5,475	5,466	9
Total General & Administrative	<u>892,800</u>	<u>74,400</u>	<u>65,428</u>	<u>9</u>
Net Margin	<u>1,163,400</u>	<u>96,950</u>	<u>25,779</u>	<u>(80,134)</u>
Other Income <Expenditure>				
Grants and Contributions	15,000	1,250	-	(1,250)
Investment Income	-	-	-	-
	<u>15,000</u>	<u>1,250</u>	<u>-</u>	<u>(1,250)</u>
Net Surplus <Deficit>	<u>1,178,400</u>	<u>98,200</u>	<u>25,779</u>	<u>(81,384)</u>

SOLEDAD COMMUNITY HEALTH CARE DISTRICT

Medical Clinic - Budget to Actual

Operating Budget FY 2023-2024

July 31, 2023

	<u>Medical Clinic Womens Health</u>	<u>1 Month Budget YTD</u>	<u>1 Months Actual YTD</u>	<u>Variance</u>
Operational Revenues:				
Gross Patient Revenues	14,597,500	1,216,460	879,240	(337,220)
Contractual Adjustments	(8,400,000)	(700,000)	(213,071)	486,929
Other Operating Revenues	75,500	6,290	-	(6,290)
	<u>6,273,000</u>	<u>522,750</u>	<u>666,169</u>	<u>143,419</u>
Operational Expenditures:				
Professional Fees	2,582,000	215,165	153,695	61,470
Salaries	2,461,600	205,135	176,260	28,875
Supplies	796,125	66,345	50,295	16,050
Employee Benefits	534,150	44,515	34,555	9,960
Utilities	127,300	10,610	4,859	5,751
Purchased Services	118,300	9,860	5,156	4,704
Insurance & Taxes	116,850	9,735	6,587	3,148
Other Operating Expenses	46,600	3,880	14,894	(11,014)
Rents & Leases	9,650	805	-	805
	<u>6,792,575</u>	<u>566,050</u>	<u>446,301</u>	<u>119,749</u>
Gross Margin	<u>(519,575)</u>	<u>(43,300)</u>	<u>219,868</u>	<u>263,168</u>
General & Administrative				
Allocation of District Expenditures	551,400	45,950	39,974	
Depreciation	432,275	36,025	36,019	6
Total General & Administrative	<u>983,675</u>	<u>81,975</u>	<u>75,993</u>	<u>6</u>
Net Margin	<u>(1,503,250)</u>	<u>(125,275)</u>	<u>143,875</u>	<u>263,174</u>
Other Income <Expenditure>				
Grants and Contributions	241,750	20,145	-	(20,145)
Investment Income	1,600	135	187	52
Interest Expense	(246,000)	(20,500)	(13,316)	7,184
	<u>(2,650)</u>	<u>(220)</u>	<u>(13,129)</u>	<u>(12,909)</u>
Net Surplus <Deficit>	<u>(1,505,900)</u>	<u>(125,495)</u>	<u>130,746</u>	<u>250,265</u>

SOLEDAD COMMUNITY HEALTH CARE DISTRICT

District - Budget to Actual

Operating Budget FY 2023-2024

July 31, 2023

	<u>District</u>	<u>1 Month Budget YTD</u>	<u>1 Month Actual YTD</u>	<u>Variance</u>
Operational Revenues:				
Gross Patient Revenues	-	-	-	-
Contractual Adjustments	-	-	-	-
Other Operating Revenues	10,000	835	7,387	6,552
	<u>10,000</u>	<u>835</u>	<u>7,387</u>	<u>6,552</u>
General & Administrative (District)				
Salaries	934,810	77,900	60,071	17,829
Professional Fees	150,000	12,500	12,114	386
Employee Benefits	94,375	7,865	5,998	1,867
Purchased Services	75,000	6,250	428	5,822
Other Expenses	68,000	5,665	10,933	(5,268)
Insurance	24,000	2,000	8,016	(6,016)
Rents & Leases	19,440	1,620	1,789	(169)
Supplies	12,875	1,075	587	488
	<u>1,378,500</u>	<u>114,875</u>	<u>99,936</u>	<u>14,939</u>
Gross Margin	<u>(1,368,500)</u>	<u>(114,040)</u>	<u>(92,549)</u>	<u>21,491</u>
General & Administrative				
Allocation of District Expenditures	(1,378,500)	(114,875)	(99,936)	(14,939)
Depreciation	1,500	125	28	97
Total General & Administrative	<u>(1,377,000)</u>	<u>(114,750)</u>	<u>(99,908)</u>	<u>(14,842)</u>
Net Margin	<u>8,500</u>	<u>710</u>	<u>7,359</u>	<u>6,649</u>
Other Income <Expenditure>				
Property Taxes	408,250	34,020	-	(34,020)
Grants and Contributions	10,000	830	-	(830)
Investment Income	750	65	-	(65)
	<u>419,000</u>	<u>34,915</u>	<u>-</u>	<u>(34,915)</u>
Net Surplus <Deficit>	<u>427,500</u>	<u>35,625</u>	<u>7,359</u>	<u>(28,266)</u>

in addressing financial challenges to maintain and expand the delivery of vital services to a growing community.

LAFCO's toolkit includes the authority to prepare Municipal Service Reviews and Sphere of Influence studies. These studies are an effective way to shine light on local government issues, promote discussion, identify potential solutions, and recommend actions.

Discussion

Based on emerging issues as outlined above, staff proposes to initiate a LAFCO study focused on three Soledad special districts. This task is not in the current work program. The work program is a guide that is flexible and responsive to needs that arise during the year. If the Commission agrees that a Soledad districts study is a matter of urgency, the work program could be amended to add and prioritize the task. A draft Resolution is attached for this purpose, including the adopted work program with proposed changes shown in track change format.

Staff proposes to begin the Soledad study by December 2023. Advance notice would be given to the three districts, the City of Soledad, the County of Monterey and other affected local agencies to inform them and to request their help and cooperation. We propose to work on the Soledad study before starting on a scheduled, routine study of the seven Monterey Peninsula cities. The Monterey Peninsula study would begin by April 2024, instead of in December 2023.

The proposed amendment does not affect our scheduled work on a Municipal Services Review/Sphere of Influence Study for the City of Gonzales. That work will begin after we receive necessary information as part of a large annexation application that the City is preparing to submit to LAFCO. We expect to receive the Gonzales application sometime in 2024.

Fiscal Impact

There is no fiscal impact. Significant tasks in the work program will be accomplished with in-house staffing resources and within the adopted annual budget.

Alternative Actions

The Commission may modify or disapprove the proposed work program amendment or provide other direction.

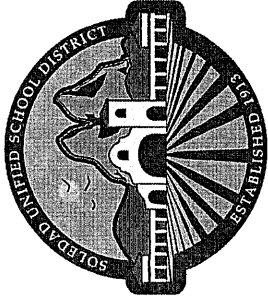
Respectfully Submitted,



Kate McKenna, AICP
Executive Officer

Attachments: Draft Resolution and Exhibit A (Annual Work Program for Fiscal Year 2023-2024) with recommended adjustments shown in tracked changes

**SOLEDAD UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES**



CERTIFICATE OF APPRECIATION
Presented to:

Ida Lopez Chan

On August 9, 2023
For serving at the Soledad Unified School District Annual Staff Lunch on

August 9, 2023

A handwritten signature in black ink, appearing to read "Ida Lopez Chan", written over a horizontal line.

Board President

A handwritten signature in black ink, appearing to read "Luis", written over a horizontal line.

Superintendent