

**Soledad Community Health Care District  
Regular Meeting of the Board of Directors  
July 31, 2025 @ 4:00 p.m.**

**MINUTES**

**1. Call to order at 4:02 p.m. by President, Graig Stephens**

**2. Board of Directors Roll Call.**

**Directors Present:** Vice President, Anne Trebino  
Board Member, Maria E. Schell  
Secretary, Rosemary Guidotti  
President, Graig Stephens

**Directors Absent:**

**Staff Present:** CEO, Ida Lopez Chan  
District Recording Secretary, Sophie Piña  
Director of Communications, Adriana Gonzalez

**District CPA:**

We have a Quorum

**3. Pledge of Allegiance:** Graig Stephens

**4. Mission Statement:** Rosemary Guidotti

**5. President's Welcome:** Graig Stephens welcomed everyone to the meeting. Ida introduced Jack Abeytia, who brings 25 years of experience to his new role leading the Soda Shop. Jack shared his background with the board and conveyed his excitement about joining the team and spearheading the Soda Shop. The board members had the opportunity to sample many of the new items from the Soda Shop's new menu.

**6. Resolution 2025-07 – of the Board of Directors of Soledad Community Health Care District Appointing a Board Member to the Board of Directors of Soledad Community Health Care District.**

**Motion:** The board approved Resolution 2025-07 appointing Ken Klemme to the Board of Directors of Soledad Community Health Care District.

**M/S:** Schell, M.E./Trebino

**Ayes:** Trebino, Schell, M.E., Guidotti, Stephens

**Nays:**

**Abstain:**

**Absent:**

**Motion:** Passed

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**7. Approval of Minutes Action -**

**Motion:** The board approved the minutes as mailed from the Regular Board Meeting held on June 26, 2025.

**M/S:** Trebino/Guidotti

**Ayes:** Trebino, Schell, M.E., Guidotti, Stephens

**Nays:**

**Abstain:**

**Absent:**

**Motion:** Passed

**8. Public Comment: - None**

**9. Discussion declaring the board's intention to transition from at-large to by-zone elections and to initiate procedures for establishing and implementing by-zone elections for board members.** – Presenters Justin Levitt and Douglas Johnson presented a slide-show overview to the board, providing an introduction to the districting process. They discussed governance factors, as well as the legal and financial impacts, and outlined the districting process in detail.

**10. Resolution 2025-08 – Declaring Intention to Transition to By-Zone Elections -**

**Motion:** The board approved Resolution 2025-08 Declaring intention to transition to by-zone elections.

**M/S:** Klemme/Trebino

**Ayes:** Trebino, Schell, M.E., Guidotti, Stephens, Klemme

**Nays:**

**Abstain:**

**Absent:**

**Motion:** Passed

**11. Adjournment to Closed Session –**

**1. CONFERENCE WITH LABOR NEGOTIATOR**

(Government Code §54957.6)

Agency designated representative: (Specify name of designated representatives attending the closed session): Ida Lopez Chan, Charisma Amador, David G. Ritchie (Cole Huber LLP)

Employee organization: (Specify name of organization representing employee or employees in question): Service Employees International Union (SEIU)

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**12. Reconvene in Open Session –**

1. **Motion:** No motion was made on CONFERENCE WITH LABOR NEGOTIATOR (Government Code §54957.6) Agency designated representative: (Specify name of designated representatives attending the closed session): Ida Lopez Chan, Charisma Amador, David G. Ritchie (Cole Huber LLP)  
Employee organization: (Specify name of organization representing employee or employees in question): Service Employees International Union (SEIU).

**M/S:**

**Ayes:**

**Nays:**

**Abstain:**

**Absent:**

**Motion:** - No action was taken

**13. Treasurer's Report –**

**Motion:** The board approved the Financial Statements for review for Operating Entities and the District.

**M/S:** Klemme/Trebino

**Ayes:** Trebino, Schell, M.E., Guidotti, Stephens, Klemme

**Nays:**

**Abstain:**

**Absent:** -

**Motion:** Passed

**14. Monthly Budget Review – 2024-2025 –** The board discussed and reviewed.

**15. Regular Staff Reports –**

**Director of Communications:** Adriana presented her report to the board and included a special spotlight moment for our recent graduations within staff family members. A big thank you was extended to Erika Leon our Admissions Coordinator for her leadership of the CCAH Wheelchair Program, which supports residents at Eden Valley. Eden Valley staff visited Salinas Valley Health to engage with case managers and discharge managers, aiming to strengthen referrals for residents.

**Foundation:** Rosemary informed the board that this year's Gift of Light campaign will continue to center on raising funds for additional beds for residents at Eden Valley Care Center. The foundation has already purchased 17 new mattresses for Eden Valley residents. The foundation has selected a mural design for the Women's Health Center, created by renowned artist Amy Burkman

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from the Arts Council for Monterey County. This mural powerfully illustrates the journey of womanhood, celebrating the strength and resilience of women from birth through senior life.

**District CEO Report:**

**Clinic Manager** - Veronica reported that for the month of June 2025, the clinic recorded 2,685 visits, an increase compared to 2,328 visits in June 2024. Natividad OB were present 15 out of 21 working days during the month. There were 312 no-show appointments. Veronica is collaborating with staff to develop a plan for reminding patients who miss their appointments. No patient grievances were filed this month. The clinic has recently welcomed a new Medical Assistant, two Phlebotomy students, and an intern who will be shadowing Dr. Giron.

**EVCC Administrator** – Brian reported to the board that Eden Valley’s census for today was 46 residents. Referrals have been received from both SVMH and Natividad. There were no CDPH visits or incident reports recorded for the month. Our facility’s star rating has increased from 3 to 4 stars. We celebrated Certified Nursing Assistants (CNAs) during June 12th–18th, and held our quarterly Memorial Service for residents and families on June 17th. Brian is developing a yearly, full-scale emergency training exercise to ensure staff readiness.

**CEO** – Ida informed the board that HR launched employee self-evaluations on July 25th. The evaluation process will conclude in September, with merit increases scheduled for October. Eden Valley recently experienced a skin rash outbreak. All necessary precautions were taken to prevent further spread. The Department of Health visited the facility today and provided impeccable reviews. The mammography unit at the Women’s Center has been replaced, and the sewer line at Eden Valley has also been replaced. Ongoing computer upgrades continue. An Employee Health Expo is scheduled for August 13, 2025. The team is exploring Blue Zones Certification for the Soda Shop, aiming to enhance well-being.

**16. Proposed Change to September Meeting Date –**

**Motion:** The board approved to change the September Meeting Date to September 18, 2025.

**M/S:** Trebino/Guidotti

**Ayes:** Trebino, Schell, M.E., Guidotti, Stephens, Klemme

**Nays:** -

**Abstain:** -

**Absent:** -

**Motion:** Passed

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**17. Adjournment to Closed Session**

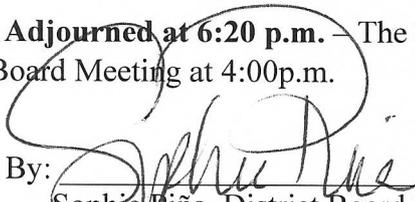
Public Employee Performance Evaluation (Government Code §54957(b)) Title: (CEO) Conference with Labor Negotiator (Government Code §54957.6) Agency designated representative: (Specify name of designated representatives attending the closed session):  
\_\_\_\_\_

Employee organization: (Specify name of organization representing employee or employees in question): \_\_\_\_\_, OR

Unrepresented employee: (Specify position title of unrepresented employee who is the subject of the negotiations): Ida Lopez Chan

**18. Reconvene in Open Session and report out from closed session, if any – Agenda Item #17 was not discussed due to time constraints. It will be included in the next meeting's agenda.**

**19. Meeting Adjourned at 6:20 p.m.** – The board will reconvene on August 28, 2025, for a Regular District Board Meeting at 4:00p.m.

Prepared By:   
Sophie Piña, District Board Secretary

Approved By:   
Graig Stephens, Board President