

**Soledad Community Health Care District  
Regular Meeting of the Board of Directors  
February 23, 2023 @ 4:00 p.m.**

**MINUTES**

**1. Call to order at 4 p.m. by President, Graig Stephens**

**2. Board of Directors Roll Call.**

**Directors Present:** President, Graig Stephens  
Vice President, Maggie Campa  
Secretary, Rosemary Guidotti  
Treasurer, Anne Trebino  
Board Member, Michael Schell (Present but late for Roll Call).

**Directors Absent:** None

**Staff Present:** CEO, Ida Lopez Chan  
District Recording Secretary, Sophie Piña

**District CPA:** Brent Green

We have a Quorum

**3. Pledge of Allegiance:** Graig Stephens

**4. Mission Statement:** Rosemary Guidotti

**5. President's Welcome:** Graig Stephens

**6. Approval of Minutes:**

**Motion:** The board approved the minutes as mailed from the regular board meeting on January 26, 2023.

**M/S:** Guidotti/Trebino

**Ayes:** Stephens, Campa, Guidotti, Trebino

**Nays:** -

**Abstain:** -

**Absent:** Schell

**Motion:** Passed

**7. Public Comment:**

Lisetta Ramelli commented on staffing concerns, staffing departures and the use of agency staffing and training.

Adriana Ramelli commented on communication regarding her mother's care.

Wes White commented on transparency and interaction with the community.

A member of the public commented on the phone system issues at the clinic and difficulty scheduling appointments.

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**8. Communications Coordinator** - Jaimee reported that the 2023 Mother's Day Quilt letter has been approved. This year the Foundation will raise money to help support the purchase of new beds and mattresses for Eden Valley patients. The letter will be mailed out next week. Donors will also have the option to purchase tickets online. A QR code will also be provided. Thank You to Jo Ann Moline, her sister Diane Jansen and Holly Casey for the quilt donations and the Framed Canvas. We will be printing 3,000 tickets and will be sending out an email to 350 recipients. On February 22<sup>nd</sup> Jaimee attended Mr. Ortiz's class at the Main Street Middle School. She presented information to the students about who we are at the district and all the different types of jobs that the district has to offer. She also had giveaways for the students. Our HR Manager and Payroll Assistant attended Career Day at the Soledad High School and also answered a lot of questions as the students came up to the district's booth.

**9. Code of Conduct –**

**Motion:** The board approved to table the Code of Conduct to be discussed at the next meeting to allow board members more time to review.

**M/S:** Schell/Guidotti

**Ayes:** Stephens, Campa, Guidotti, Schell

**Nays:** Trebino

**Abstain:** -

**Absent:** -

**Motion:** Passed

**10. Treasurer's Report –**

**Motion:** The board approved the Financial Statements for review for Operating Entities and the District.

**M/S:** Trebino/Guidotti

**Ayes:** Stephens, Campa, Guidotti, Trebino

**Nays:** Schell

**Abstain:** -

**Absent:** -

**Motion:** Passed

**11. Resolution 2023-01 – Authorizing SCHCD to incur indebtedness and to execute documents in connection with a revolving line of credit from 1<sup>st</sup> Capital Bank.**

**Motion:** The board approved Resolution 2023-01

**M/S:** Trebino/Campa

**Ayes:** Stephens, Campa, Guidotti, Trebino, Schell

**Nays:** -

**Abstain:** -

**Absent:** -

**Motion:** Passed

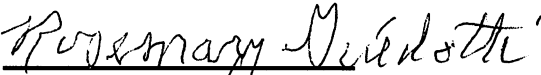
**12. Foundation Report –** The Foundation received a payment request from the district. The Foundation will reimburse the district in the amount of \$26,500 to pay off the purchase and installation completion of the Mammogram Machine.

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**13. District's CEO Report** - Ida thanked everyone who joined us for the 75<sup>th</sup> Anniversary event that was held at the Historical Society on February 1<sup>st</sup>, 2023. The OSHPD power outage project has received its final approval. We are waiting for final reimbursement which should arrive in the next 45 days. The district held a Valentine's Day BBQ for all staff. On February 9<sup>th</sup> District 4 Supervisor Wendy Root Askew toured our facilities. She shared that her mother was the one who started the Parents Connect Program whom now our clinic is part of. Today Cathy Martin CEO of the Association of California Healthcare District and Sarah Bridge their Senior Legislative Advocate came by to tour of our facilities. Eden Valley has 3 covid positive patients and 5 positive staff members. Response testing will be two times per week. Census is at 51 with 19 Medicare. Ida reported an update from our Nursing Home Administrator regarding the concerns from the letters received from the Ramelli Family and Solomon-Courrejou Family. Communication and the Visitation Policy were addressed. On 2/3/23 letters were mailed out to the families with updated guidelines. Celia Firme has given her resignation. Her last day is March 3, 2023. We have hired a Business Office Manager to help us transition when Celia leaves. The clinic is trying to improve upon visit counts. They are also working on revamping their scheduling and phone system. Alicia Delatorre is our new Outpatient Clinic Manager. We continue to work on partnerships. Behavioral Health is very much needed. The Stanford Community Foundation is trying to partner to bring people together to potentially bring those services to our community. Ida attended the ACHD Board Meeting & Strategic Planning meeting. Graig requested that at the next meeting he would like to see the average visits per provider.

**14. Meeting Adjourned at 5:12p.m.** – The board will reconvene on Thursday, March 30, 2023 for a Regular District Board Meeting at 4:00p.m.

Prepared By:   
Sophie Piña, District Board Secretary

Approved By:   
Rosemary Guidotti, Secretary