



Soledad Community

HEALTH CARE DISTRICT

AGENDA

NOVEMBER 16, 2023

Agenda

SOLEDAD COMMUNITY HEALTH CARE DISTRICT
Regular Meeting of the Board of Directors
November 16, 2023 @ 4:00 p.m.

Board members and members of the public may attend this meeting in person at the District Office located at 612 Main Street, Soledad, Ca 93960 in the Creekside Room

1. Call to Order

2. Roll Call

Graig Stephens
Maggie Campa
Rosemary Guidotti
Anne Trebino
Michael Schell

3. Pledge of Allegiance

4. Reading of the District's Mission Statement – To be read by a District Board Member

“To anticipate and provide services to meet the health care needs of the people we serve.”

5. President's Welcome

Introductions and Welcome – Graig Stephens

6. Approval of Minutes Action

1. Regular Meeting of October 26, 2023.

BOARD ACTION: _____

7. Public Comment

Members of the public are welcome to participate in the meetings of the Board. Comments of the public will be accepted during the Public Comment portion of the agenda only. No action or comments will be taken by the Board on matters not on the agenda. When the Board President recognizes a member of the public for oral comment, such comment shall be three (3) minutes or less, at the discretion of the Board President. We would like a calm presentation so that the importance of what you are presenting is not overshadowed by the manner of the presentation.

8. Communications Coordinator – Ida Lopez Chan

9. District's CEO Report – Ida Lopez Chan

1. Eden Valley Update
2. Clinic Update
3. Employee Retirement

10. Adjournment to the next meeting

Regular District Board Meeting – Thursday, January 25, 2024 at 4:00 P.M.

Note: Requests for a disability related modification or accommodation, including auxiliary aids or services, in order to attend or participate in a meeting should be made to the District Recording Secretary during regular business hours at 831-678-2462. Notification received 47 hours before the meeting will enable the district to make reasonable accommodations. Open session meeting materials provided to the Board of Directors after the agenda packets are distributed are available at the office of the Recording Secretary located at 612 Main Street, Soledad, California.

**Soledad Community Health Care District
Regular Meeting of the Board of Directors
October 26, 2023 @ 4:00 p.m.**

MINUTES

1. Call to order at 4:00 p.m. by President, Graig Stephens

2. Board of Directors Roll Call.

Directors Present: President, Graig Stephens
Vice President, Maggie Campa
Secretary, Rosemary Guidotti
Treasurer, Anne Trebino
Board Member, Michael Schell (*Late*)

Directors Absent: None

Staff Present: CEO, Ida Lopez Chan
District Recording Secretary, Sophie Piña

District CPA: Brent Green

We have a Quorum

3. Pledge of Allegiance: Graig Stephens

4. Mission Statement: Rosemary Guidotti

5. President's Welcome: Graig Stephens

6. Approval of Minutes:

Motion: The board approved the minutes as mailed from the regular board meeting on September 28, 2023.

M/S: Trebino/Guidotti

Ayes: Stephens, Campa, Guidotti, Trebino,

Nays: -

Abstain: -

Absent: - Schell

Motion: Passed

7. Public Comment: None

8. Communications Coordinator – Ida reported to the board that our new Communications Coordinator Adriana Gonzalez will start November 20, 2023. In honor of Breast Cancer Awareness Month the staff has been wearing pink on Fridays. We placed an ad in the Tribune outlining our services at the Womens Health Center.

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9. Treasurer's Report –

Motion: The board approved the Financial Statements for review for Operating Entities and the District.

M/S: Trebino/Campa

Ayes: Stephens, Campa, Guidotti, Trebino

Nays: -

Abstain: -

Absent: - Schell

Motion: Passed

Per Brent due to the earlier meeting date for the November 16th meeting, and the new tax deadline financial statements and the monthly budget will not be ready for review. Financial statements and budget will be presented at our January 25, 2024 meeting.

10. Monthly Budget Review –

Motion: The board approved the monthly budget for the 2023-2024 fiscal year.

M/S: Trebino/Guidotti

Ayes: Stephens, Campa, Guidotti, Trebino

Nays: -

Abstain: -

Absent: - Schell

Motion: Passed

11. Meeting Calendar Approval for 2024 –

Motion: The board approved the Meeting Calendar for 2024

M/S: Trebino/Campa

Ayes: Stephens, Campa, Guidotti, Trebino

Nays: -

Abstain: -

Absent: - Schell

Motion: Passed

- 12. District's CEO Report –** November 14, 2023 the staff will celebrate an all-staff Thanksgiving lunch. SB525 was passed so the district will have to plan to prepare for those changes beginning 2024. We are participating in the McGives Campaign this year again. The focus will be our CPSP Program at the Womens Health Center. This years Foundations Gift of Light will be focused on the purchase of new beds for the residents at Eden Valley. We have started gathering information for our annual audit. Eden Valley has hired a Director of Staff Development which will also be doing the job of the Infection Prevention Nurse. Our new MDS will be starting October 30th. Eden Valley is at 77% occupancy. The waiting list has been followed up on and updated. We currently have 2 people on the waiting list. Medi-cal rates were increased. Effective December 1, 2023 we will be increasing our room rates. Letters will go out to the families. Existing residents daily rates will be \$388.00 for a 2 bed room and \$418 for a single bed room. New residents daily rates will be \$425 for a 2 bed room and \$455 for a single bed room. The clinic hosted a flu

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vaccine and we received over 158 individuals that participated at the Main Street Middle School. Performance evaluations were launched in August. Ida shared the evaluation process with the board. This is a 3-month process and is completed in October. This year 85 employees qualified for an increase or bonus. The board will be scheduling a special meeting to start the Strategic Plan Process. LAFCO is in the process of getting the MSR Report completed. The board will revisit the district retirement plan in November.

13. Adjournment to Closed Session –

- A. Update on CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION (Government Code §54956.9(d)(1)) Name of case: (Jose Andres Sandoval a/k/a Andrew Sandoval vs. Ida Lopez Chan; Soledad Community Health Care District, CASE NUMBER 23CV001502)
- B. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION Government Code 54956.9(d)(2) Number of Cases (1) (N.V.v.Soledad 23-1567)
- C. Public Employee Performance Evaluation (Government Code §54957(b)) Title: CEO

14. Reconvene to Open Session –

- A. No action was taken on CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION (Government Code §54956.9(d)(1)) Name of case: (Jose Andres Sandoval a/k/a Andrew Sandoval vs. Ida Lopez Chan; Soledad Community Health Care District, CASE NUMBER 23CV001502)
- B. No action was taken on CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION Government Code 54956.9(d)(2) Number of Cases (1) (N.V.v.Soledad 23-1567)
- C. Public Employee Performance Evaluation (Government Code §54957(b)) Title: CEO –

Motion: The board approved a 5% Increase of CEO’s Annual Salary.

M/S: Trebino/Guidotti

Ayes: Stephens, Campa, Guidotti, Trebino and Schell

Nays: -

Abstain: -

Absent: -

Motion: Passed

Motion: The board approved a 5% bonus of CEO’s Annual Salary.

M/S: Trebino/Campa

Ayes: Stephens, Campa, Guidotti, Trebino and Schell

Nays: -

Abstain: -

Absent: -

Motion: Passed

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15. Meeting Adjourned at 6:42p.m. – The board will reconvene on November 16, 2023 for a Regular District Board Meeting at 4:00p.m.

Prepared By: _____
Sophie Piña, District Board Secretary

Approved By: _____
Graig Stephens, Board President

2023 MONTHLY CENSUS FOR EDEN VALLEY

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC
<u>AVERAGE DAILY</u>												
<u>CENSUS</u>												
MEDICARE	14	25	23	26	22	21	18	23	22	15		
PRIVATE	3	4	5	3	4	4	3	3	2	1		
MEDI-CAL	24	23	24	26	29	29	30	31	31	32		
HOSPICE												
TOTAL	41	52	52	55	55	54	51	57	55	48	0	0
<u>OCCUPANCY</u>												
DAYS IN MONTH	31	28	31	30	31	30	31	31	30	31	30	31
TOTAL POSSIBLE DAYS	1,643	1,484	1,643	1,770	1,829	1,770	1,829	1,829	1,770	1,829	1,770	1,829
TOTAL ACTUAL DAYS	1,264	1,452	1,587	1,647	1,722	1,629	1,566	1,767	1,628	1,512		
OCCUPANCY PERCENTAGE	77%	98%	97%	93%	94%	92%	86%	97%	92%	83%	0%	0%
NUMBER OF FACILITY BEDS	53	53	53	59	59	59	59	59	59	59	59	59
NUMBER OF BEDS AVAILABLE	12	1	1	4	4	5	8	2	4	11	59	59

2022 MONTHLY CENSUS FOR EDEN VALLEY

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC
<u>AVERAGE DAILY</u>												
<u>CENSUS</u>												
MEDICARE	11	9	5	9	6	5	7	6	8	8	6	8
PRIVATE	5	4	3	3	4	4	3	3	3	4	4	3
MEDI-CAL	21	23	21	22	21	20	22	22	20	19	21	23
HOSPICE												
TOTAL	37	36	29	34	31	29	32	31	31	31	31	34
<u>OCCUPANCY</u>												
DAYS IN MONTH	31	28	31	30	31	30	31	31	30	31	30	31
TOTAL POSSIBLE DAYS	1,643	1,484	1,643	1,590	1,643	1,590	1,643	1,643	1,590	1,643	1,590	1,643
TOTAL ACTUAL DAYS	1,139	999	911	1,015	954	882	998	983	934	959	906	1,066
OCCUPANCY PERCENTAGE	69%	67%	55%	64%	58%	55%	61%	60%	59%	58%	57%	65%
NUMBER OF FACILITY BEDS	53	53	53	53	53	53	53	53	53	53	53	53
NUMBER OF BEDS AVAILABLE	16	17	24	19	22	24	21	22	22	22	22	19

2023 PATIENT VISIT COUNTS

SMC STAFF	JAN	Avg Pt.Per Day	FEB	Avg Pt.Per Day	MAR	Avg Pt. Per Day	APR	Avg Pt. Per Day	MAY	Avg Pt. Per Day	JUNE	Avg Pt. Per Day	JUL	Avg Pt. Per Day	AUG	Avg Pt. Per Day	SEPT	Avg Pt. Per Day	OCT	Avg Pt. Per Day
DR. GIRON	319	19	364	19	416	18	330	17	390	18	443	37	225	38	484	21	436	23	452	22
DR. BELTRAN	227	21	178	18	297	20	193	19	252	19	243	32	224	34	290	18	156	20	307	19
DR. ROD	179	30	92	31	104	26	121	30	154	31	166	55	102	51	197	33	83	29	143	29
DR. PEÑA	221	18	213	19	337	18	305	18	329	19	346	36	308	39	416	22	264	20	249	21
OSKAR LIZARAGGA DAVIS PA-C	312	20	263	20	298	20	274	20	357	20	336	37	289	41	302	22	330	24	356	24
DR. GAMBOA	189	19	185	17	187	16	124	10	216	15	156	26	35	23	78	16	185	17	233	17
X-RAY	148	8	141	9	146	9	158	9	193	10	159	14	129	14	144	6	133	8	123	7
MA VISITS	120	6	87	5	111	5	73	4	104	6	68	6	65	7	165	8	99	6	129	6
CARE MNGMT	37	2	37	2	35	2	34	2	31	2	41	4	36	4	28	2	38	2	19	2
LABORATORY	209	12	211	12	254	12	243	15	289	17	297	28	283	30	301	14	263	14	308	14
AMY UNDERWOOD, PA-C	154	19	206	19	275	18	189	16	225	19	217	33	282	38	234	21	188		216	22
Francisca Bob	102	9	0	0																
WHC																				
MARIA SCHELL,NP	339	16	345	18	243	11	287	14	374	17	344	30	332	35	396	19	258	20	355	18
DR. CHANDLER	53	6	0	0	59	10	135	23	21	21	16	16	21	21	24	12	21	21	37	18.5
Hossian (MD)	21	3	42	21	19	5	0		24	24	40	20	50	24	34	17	18	18	37	18.5
Dr. Millner									76	19	21	21	59	30	31	16	55	19	97	19
DR. AGUILERA	58	6	0	0	16	5	0													
ULTRA SOUND	104	7	90	9	88	7	74	7	106	8	90	8	88	15	104	7	76	8	106	9
MAMMOGRAPHY	57	6	41	14	34	7	50	13	50	8	49	12	14	14	52	10	58	12	62	12
JULIA SNELL,RD	70	3	60	3	95	4	76	4	72	4	7	2	0		0		0	0		
CPSP	118	7	115	10	159	11	136	10	132	9	9	8	111	13	115	7	101	8	139	8
DR. DE RANIERI	59	7	18	18	0		37	19	39	20	14	14			0		0	0	19	19
Dr. Barnes	69	8	94	19	38		53	18	78	20	41	21			68	17	18	18	16	16
DR. NGUYEN	47	6	18	18	19	5	46	23	59	20	41	21			0			0		
DR. ESTEVA	-	-	81	20	101	14	68	23	43	22	23	23	40	27	65	22		21	44	22
Dr. Wright	55	6	51	26	138	17	21	21	89	22	129	22	98	39	91	23	97	19	55	18
NST Nurse	27	2	14	4	20	2	33	5	39	5	29	4	18	5	15	2	26	3	10	2
Dr. Sadeaque															87	17	49	25	88	18
COVID																				
VACCINES	0	0	34	9	13	2	12						9	9	0		0			
TOTAL VISITS	3,294	266	2,980	360	3,502	264	3,072	340	3,742	395	3,325	530	2,818	542	3,721	335	2,952	330	3,600	363

2022 PATIENT VISIT COUNTS

STAFF	JAN	FEB	MARCH	APRIL	MAY	JUNE	JULY	AUG	SEP	OCT	NOV	DEC
SMC												
DR. GIRON	347	310	335	326	382	287	373	416	400	427	358	190
DR. BELTRAN	220	240	248	256	265	223	187	278	263	237	188	287
DR. ROD	169	109	114	109	132	84	119	159	122	113	154	81
DR. JACKSON	394	391	386	456	462	440	205					
DR. SPENCER							166	409	295			
DR. PEÑA	182	174	254	266	266	236	282	306	284	236	286	341
OSKAR LIZARAGGA DAVIS PA-C	324	268	319	287	366	349	189	305	345	272	280	308
X-RAY	94	75	129	84	220	148	129	203	195	154	160	142
MA VISITS	126	56	62	92	97	81	89	96	177	172	182	165
CARE MANAGEMENT	58	33	71	43	41	61	53	49	43	30	33	28
LABORATORY	236	277	249	298	275	208	272	304	285	296	231	230
AMY UNDERWOOD, PA-C	206	182	172	189	149	217	202	226	220	175	206	178
JEANETTE DOLMETSCH, PA-C									75	421	466	355
DR. GAMBOA										189	224	131
Francisca Bob												34
WHC												
MARIA SCHELL, NP	229	310	340	373	380	333	409	397	287	358	306	356
DR. CHANDLER	17	70	111	54	0	0		0	56	59	0	0
DR. ESTEVA	52	65	69	77	100	38	16	53	63	57	45	43
DR. NGUYEN									6	33	34	
DR. AGUILERA	49	37	14	50	76	95	41	48	42	64	97	24
ULTRA SOUND	63	74	109	86	90	93	88	116	108	119	91	44
MAMMOGRAPHY	25	58	44	48	43	25	46	61	50	52	59	50
NST										13	4	12
JULIA SNELL,RD	78	72	85	86	89	28	66	79	83	75	67	104
CPSP	134	137	129	153	131	115	121	136	122	116	102	113
DR. DE RANIERI							33	93	80	46	20	21
Dr. Barnes											2	40
Dr. Kublan	70	83	90	69	106	67	34					
Dr. Uphoff/Millner	35	0	0	0	0	0						
Dr. Wright	42	77	33	79	47	67	114	36	76	59	66	
Hossian (MD)	50	21	61	48	59	40	107	136	81	55	18	45
COVID												
VACCINES	928	468	280	173	100	116	209	135	120	97	148	83
TESTING	566	179	50	80	126	146	246	238	55	43	10	
TOTAL VISITS	4,694	3,766	3,754	3,782	4,002	3,497	3,796	4,279	3,933	3,968	3,831	3,405