

**Soledad Community Health Care District
Regular Meeting of the Board of Directors
November 20, 2025 @ 4:00 p.m.**

MINUTES

1. Call to order at 4:02 p.m. by President, Graig Stephens

2. Board of Directors Roll Call.

Directors Present: Vice President, Anne Trebino
Secretary, Rosemary Guidotti
Treasurer, Ken Klemme
President, Graig Stephens

Directors Absent: Board Member, Maria E. Schell

Staff Present: CEO, Ida Lopez Chan
District Recording Secretary, Sophie Piña
Director of Communications, Adriana Gonzalez
Administrator, Brian Weaver

District CPA: Brent Green, CPA - Absent

We have a Quorum

3. Pledge of Allegiance: Graig Stephens

4. Mission Statement: Rosemary Guidotti

5. President's Welcome: Graig Stephens welcomed everyone to the meeting.

6. Approval of Minutes Action -

Motion: The board approved the minutes as mailed from the Regular Board Meeting held on October 23, 2025.

M/S: Klemme/Trebino

Ayes: Trebino, Guidotti, Klemme, Stephens

Nays:

Abstain:

Absent: Schell

Motion: Passed

7. Public Comment: - None

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8. **Soledad Community Health Care District to transition from at-large to by – zone elections for board members. To educate residents and solicit input on the composition of zones prior to release of draft maps. – Justin Levitt:**

Public Hearing #4 ZONE BASED ELECTIONS Public input regarding preferred draft map and sequence of elections for a transition from At-Large to Zone Based Elections beginning with the 2026 General Election.

Motion: No action was taken on Public Hearing #4 – The board motioned to table until the next meeting. Ken and Anne will prepare suggestions and revisions for Ida to relay to Justin. A meeting will be setup with Justin in January.

M/S: Trebino/Guidotti

Ayes: Trebino, Guidotti, Klemme, Stephens

Nays:

Abstain:

Absent: Schell

Motion: Approved

PUBLIC HEARING #5 – ZONE BASED ELECTIONS Public input regarding selected map and sequence of elections for a transition from At-Large to Zone Based Elections beginning with the 2026 General Election.

Review / Discussion / Action – After closing the public hearing, Board Consideration of **Resolution 2025-10**, transitioning from At- Large to By-Zone elections of Board Members pursuant to Health & Safety Code section 32100.1 and Elections Code section 10010.

Motion: No action was taken on Resolution 2025-10 – The board motioned to table until the next meeting.

M/S: Trebino/Guidotti

Ayes: Trebino, Guidotti, Klemme, Stephens

Nays:

Abstain:

Absent: Schell

Motion: Approved

9. **Adjournment to Closed Session –**

1. **CONFERENCE WITH LABOR NEGOTIATOR**
(Government Code §54957.6)

Agency designated representative: (Specify name of designated representatives attending the closed session): Ida Lopez Chan, Charisma Amador, David G. Ritchie (Cole Huber LLP)

Employee organization: (Specify name of organization representing employee or employees in question): Service Employees International Union (SEIU)

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10. Reconvene in Open Session – There was no reportable action taken in closed session.

11. Treasurer's Report –

Motion: The board approved the Financial Statements for review for Operating Entities and the District.

M/S: Trebino/Klemme

Ayes: Trebino, Guidotti, Klemme, Stephens

Nays:

Abstain:

Absent: Schell

Motion: Passed

12. Monthly Budget Review – 2024-2025 – The board discussed and reviewed.

13. Reimbursement Policy (Travel & Expenses) –

Motion: The board approved the Reimbursement Policy (Travel & Expenses).

M/S: Trebino/Guidotti

Ayes: Trebino, Guidotti, Klemme, Stephens

Nays:

Abstain:

Absent: Schell

Motion: Passed

14. Records Retention Policy -

Motion: The board approved the Records Retention Policy, with the understanding that it serves as a coversheet and allows for specific agency policies.

M/S: Guidotti/Klemme

Ayes: Trebino, Guidotti, Klemme, Stephens

Nays:

Abstain:

Absent: Schell

Motion: Passed

15. Executive Compensation Policy –

Motion: The board approved to amend the Executive Compensation Policy. The policy should state that the board shall approve executive payment benefits based on board approval market comparables.

M/S: Klemme/Trebino

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Ayes: Trebino, Guidotti, Klemme, Stephens

Nays:

Abstain:

Absent: Schell

Motion: Passed

16. CEO Evaluation Policy

Motion: The board approved the CEO Evaluation Policy.

M/S: Klemme/Trebino

Ayes: Trebino, Guidotti, Klemme, Stephens

Nays:

Abstain:

Absent: Schell

Motion: Passed

17. Board Self Evaluation Policy –

Motion: The board approved to amend the Board Self Evaluation Policy. The policy should now state that the board shall review its board self-evaluation in April annually.

M/S: Trebino/Klemme

Ayes: Trebino, Guidotti, Klemme, Stephens

Nays:

Abstain:

Absent: Schell

Motion: Passed

18. Community Engagement/Outreach Policy -

Motion: The board approved the Community Engagement/Outreach Policy.

M/S: Trebino/Klemme

Ayes: Trebino, Guidotti, Klemme, Stephens

Nays:

Abstain:

Absent: Schell

Motion: Passed

19. Regular Staff Reports –

Director of Communications: Adriana shared updates on the Gift of Light fundraising appeal and the MC Gives campaign. Through the Foundation, efforts are underway to complete the replacement of all resident beds at Eden Valley. Adriana also highlighted upcoming holiday season events, including Pictures with Santa and the End-of-Year Employee Celebration. Additionally,

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Eden Valley has joined the DAISY Program, a national recognition program for nurses. The organization will begin presenting DAISY awards starting in December 2026.

Foundation: Rosemary updated the board on what the foundation has been working on. This year's Gift of Light ornament includes a keepsake made with seeded paper; donors can keep the red paper portion and plant it later. Adriana also created a postcard to promote MC Gives which also gives donors the opportunity to learn more about Eden Valley Care Center. The contracts for the bulletin boards should be completed sometime in January.

Director of Integrated Client Services – Ida shared with the board that Brian Weaver has accepted the position of Director of Integrated Client Services. On November 3, 2025 Brian began overseeing Eden Valley Care Center, and Clinic Operations, he will be bringing all our services under one single collaborative structure.

Eden Valley - Brian reported on Eden Valley operations. The average daily census was 45, with 19 admissions and 14 discharges. Referrals included 11 from Salinas Valley Health, 3 from Natividad, and 3 from Twin Cities. As of today there were 12 Medicare residents. Two facility-reported incidents were initiated in October and resulted in no findings or deficiencies. Current CMS ratings are four stars overall, with two stars for quality measures and three stars for staffing.

Soledad Medical Clinic – Brian reported clinic visit counts for October. The clinic recorded 2,631 visits supported by seven providers. In comparison, September reflected 2,927 visits with eight providers, while October of the prior year recorded 3,186 visits with nine providers. Obstetrics services were available 21 of the 23 working days. No grievances were reported by CCAH. On October 11, 2025, the clinic held a flu vaccination event, during which 35 patients were vaccinated. The next flu vaccine clinic is scheduled for December 5, 2025, from 8:00 a.m. to 5:00 p.m.

CEO – Ida provided the board with several updates. In recognition of Thanksgiving, 10 turkeys will be distributed to staff, and each staff member will receive a \$30 gift card. There are currently 10 patients enrolled in the outpatient therapy program. The organization is undergoing a Wi-Fi upgrade and continuing computer system upgrades. Adriana provided a tour to Janet Shing from the Community Foundation, who expressed interest in potential future grant opportunities. Ida also updated the Board on PPS payments: the monthly payment for 2022 will be \$16,424, and for 2023 the payment will be \$49,482 for a three-year period at 7%.

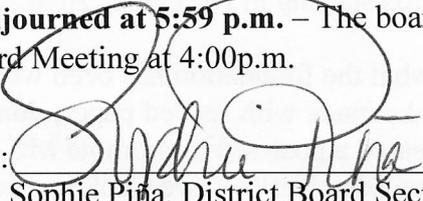
20. Adjournment to Closed Session

1. UPDATE ON CONFERENCE WITH LEGAL COUNSEL RE: EXISTING LITIGATION (Government Code §54956.9(d)(1)) Name of case: (SUSAN PHAN vs. SOLEDAD COMMUNITY HEALTH CARE DISTRICT FOUNDATION; SOLEDAD COMMUNITY HEALTH CARE DISTRICT; EDEN VALLEY CARE CENTER, CASE NUMBER 25CV003855)

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21. Reconvene in Open Session and report out from closed session, if any – There was no reportable action taken in closed session.

22. Meeting Adjourned at 5:59 p.m. – The board will reconvene on January 22, 2026, for a Regular District Board Meeting at 4:00p.m.

Prepared By: 
Sophie Piña, District Board Secretary

Approved By: 
Craig Stephens, Board President