

**Soledad Community Health Care District
Regular Meeting of the Board of Directors
January 22, 2026 @ 4:00 p.m.**

MINUTES

1. Call to order at 4:03 p.m. by President, Graig Stephens

2. Board of Directors Roll Call.

Directors Present: Vice President, Anne Trebino
Secretary, Rosemary Guidotti
Treasurer, Ken Klemme
President, Graig Stephens

Directors Absent: Board Member, Maria E. Schell

Staff Present: CEO, Ida Lopez Chan
District Recording Secretary, Sophie Piña
Director of Communications, Adriana Gonzalez
Administrator, Brian Weaver

District CPA: Brent Green, CPA

We have a Quorum

3. Pledge of Allegiance: Graig Stephens

4. Mission Statement: Rosemary Guidotti

5. President's Welcome: Graig Stephens welcomed everyone to the meeting.

6. Employee Service Recognition Monica Perez – 20 Years of Service – Ida presented Monica Perez with a Certificate of Recognition. Ida and the board thanked Monica for her 20 Years of Service here at the District.

7. Approval of Minutes Action -

Motion: The board approved the minutes as mailed from the Regular Board Meeting held on November 20, 2025.

M/S: Klemme/Guidotti

Ayes: Trebino, Guidotti, Klemme, Stephens

Nays:

Abstain:

Absent: Schell

Motion: Passed

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8. **Public Comment:** - Mary Ann Leffel, who serves on the Monterey Regional Airport Board and currently represents special districts on the LAFCO Board, requested the Board's support for her continued service on LAFCO for the next four years.
9. **Soledad Community Health Care District to transition from at-large to by – zone elections for board members. To educate residents and solicit input on the composition of zones prior to release of draft maps. – Justin Levitt:**

Public Hearing #4 ZONE BASED ELECTIONS Public input regarding preferred draft map and sequence of elections for a transition from At-Large to Zone Based Elections beginning with the 2026 General Election.

Motion: The board motioned to recommend the Magenta Map as the preferred option moving forward.

M/S: Klemme/Trebino

Ayes: Trebino, Guidotti, Klemme, Stephens

Nays:

Abstain:

Absent: Schell

Motion: Approved

PUBLIC HEARING #5 – ZONE BASED ELECTIONS Public input regarding selected map and sequence of elections for a transition from At-Large to Zone Based Elections beginning with the 2026 General Election.

Review / Discussion / Action – After closing the public hearing, Board Consideration of **Resolution 2025-10**, transitioning from At- Large to By-Zone elections of Board Members pursuant to Health & Safety Code section 32100.1 and Elections Code section 10010.

Motion: The board approved the election sequence for zone-based elections and adopted Resolution No. 2025-10, scheduling Zones 1 and 3 for election in 2026 and Zones 2, 4, and 5 for election in 2028.

M/S: Klemme/Trebino

Ayes: Trebino, Guidotti, Klemme, Stephens

Nays:

Abstain:

Absent: Schell

Motion: Approved

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10. Adjournment to Closed Session –

1. CONFERENCE WITH LABOR NEGOTIATOR

(Government Code §54957.6)

Agency designated representative: (Specify name of designated representatives attending the closed session): Ida Lopez Chan, Charisma Amador, David G. Ritchie (Cole Huber LLP)

Employee organization: (Specify name of organization representing employee or employees in question): Service Employees International Union (SEIU)

11. Reconvene in Open Session – There was no reportable action taken in closed session.

12. Treasurer's Report –

Motion: The board approved the Financial Statements for review for Operating Entities and the District.

M/S: Guidotti/Klemme

Ayes: Trebino, Guidotti, Klemme, Stephens

Nays:

Abstain:

Absent: Schell

Motion: Passed

13. Monthly Budget Review – 2024-2025 – The board discussed and reviewed. The Board requested that Brian develop a plan for the Soledad Medical Clinic and Eden Valley Care Center. Brian is to provide a monthly report detailing the results of the plan and recommending any adjustments necessary to ensure continued progress and minimize losses.

14. Reserves Policy –

Motion: The board approved the Reserves Policy.

M/S: Klemme/Trebino

Ayes: Trebino, Guidotti, Klemme, Stephens

Nays:

Abstain:

Absent: Schell

Motion: Passed

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**15. Resolution No. 2026-01 – Amendment to Implement SECURE Act and Other Law Changes
403(b) Retirement Plan**

Motion: The board approved Resolution No. 2026-01.

M/S: Klemme/Trebino

Ayes: Trebino, Guidotti, Klemme, Stephens

Nays:

Abstain:

Absent: Schell

Motion: Passed

16. Resolution No. 2026-02 – Amendment to Implement SECURE 2.0 403(b) Retirement Plan

Motion: The board approved Resolution No. 2026-02.

M/S: Klemme/Trebino

Ayes: Trebino, Guidotti, Klemme, Stephens

Nays:

Abstain:

Absent: Schell

Motion: Passed

17. Resolution No. 2026-03 – Amendment for CARES Act 403(b) Retirement Plan.

Motion: The board approved Resolution No. 2026-03.

M/S: Klemme/Trebino

Ayes: Trebino, Guidotti, Klemme, Stephens

Nays:

Abstain:

Absent: Schell

Motion: Passed

18. Resolution No. 2026-04 – Declaring a Vacancy on the Board of Directors.

Motion: The board approved Resolution No. 2026-04.

M/S: Klemme/Guidotti

Ayes: Trebino, Guidotti, Klemme, Stephens

Nays:

Abstain:

Absent: Schell

Motion: Passed

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19. Regular Staff Reports –

Director of Communications - Adriana distributed a self-evaluation form to all board members. The board is approximately 99% prepared to submit all required materials for the Transparency Certification. It was also mentioned that a resident will be celebrating their 100th birthday on February 15.

Foundation – Rosemary reported that the billboards will be finalized soon with new advertisers. Over \$13,000 was raised through MC Gives. Sufficient funds have been secured to purchase the remaining beds for Eden Valley. Requests will be sent out for the Mother’s Day Quilt Raffle. For the Gift of Light campaign, \$10,170 was raised, along with an additional \$4,000 general donation.

Eden Valley - Brian reported the Average daily census was 43 with 75% occupancy; payer mix was primarily Medi-Cal 34 and Medicare 7. There were 18 admissions and 21 discharges, with 2 pending admissions. Referrals came mainly from Salinas Valley Health (11) and Natividad (5). One facility-initiated incident was reported to CDPH/County Public Health. The facility holds a 4-Star CMS rating (Health Inspection: 4, Quality Measures: 3, Staffing: 2).

Soledad Medical Clinic – There were 2,569 visits with 7 providers (OB available 19/21 days) and 299 no-shows; 2 patient grievances were reported. One CET student completed clinical hours. CBI submissions included depression screenings, A1C, and Chlamydia tests. Staff focused on reducing wait times, adopting the Athena app, introducing AI dictation, and hiring a new provider.

CEO – Ida reported to the Board that this year’s district motto is “*THRIVE.*” She informed the Board that a new financial training course is now required for Board members. A webinar hosted by CSDA is scheduled for March 4, 2026, to fulfill this requirement. Ida also reported that the Community Foundation has approved Eden Valley Care Center as a beneficiary of the Margaret L. Musser Restricted Fund. The annual distribution is anticipated to be approximately \$20,000, and the funds will support Eden Valley Care Center. The Wi-Fi upgrade project is currently underway and is expected to be completed by the end of January. Ida and her team are in the process of compiling information for the annual cost reports for Soledad Medical Clinic and Eden Valley Care Center. She noted that PPS payments for 2022 and 2023 are currently being made. The district has recently become a member of the National Rural Health Care Services Group. Additionally, the District is exploring the development of a Emergency Response Plan. Lastly, Ida reported that three grant applications have been submitted. Through one of the grants, funding has been secured to cover one year of salary for a new provider, and recruitment efforts are currently underway.

20. Adjournment to Closed Session

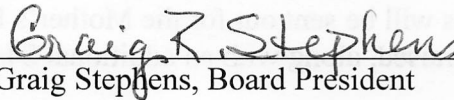
1. UPDATE ON CONFERENCE WITH LEGAL COUNSEL RE: EXISTING LITIGATION (Government Code §54956.9(d)(1)) Name of case: (SUSAN PHAN vs. SOLEDAD COMMUNITY HEALTH CARE DISTRICT FOUNDATION; SOLEDAD COMMUNITY HEALTH CARE DISTRICT; EDEN VALLEY CARE CENTER, CASE NUMBER 25CV003855)

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21. Reconvene in Open Session and report out from closed session, if any – There was no reportable action taken in closed session.

22. Meeting Adjourned at 6:42 p.m. – The board will reconvene on March 26, 2026, for a Regular District Board Meeting at 4:00p.m.

Prepared By: 
Sophie Pina, District Board Secretary

Approved By: 
Graig Stephens, Board President